



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
**CORDILLERA ADMINISTRATIVE REGION**

Wangal, La Trinidad, Benguet, 2601  
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August 10, 2018

REGIONAL MEMORANDUM

268-2018

**Conduct of Internal Quality Audit for DepEd-CAR Regional Office**

TO: Asst. Regional Director  
Schools Division Superintendents  
Chiefs, Regional Office Functional Divisions  
Members, Regional Internal Quality Audit Team  
All others concerned

**RECEIVED**  
AUG 14 2018

DEPED-CAR Time: \_\_\_\_\_

- To ensure the alignment of DepEd-CAR Regional Functional Offices activities and outputs in relation to Quality Management System, the Regional Internal Quality Audit (IQA) Team is hereby directed to evaluate all Regional Functional Divisions on August 23 and 24, 2018.
- Participants to this activity are the 21 official members of the Regional IQA Team and 60 other Regional Office Personnel who are not member of the IQA Team, a total of 81.
- Below is the list of the official members of the Regional IQA Team who are to attend the Internal Audit. **Substitution is not allowed.**

From the Regional office		From the Schools Division Offices	
Name	Division/Unit	Name	Schools Division
1. ARD Bettina D. Aquino	ORD	1, Sharon Castillo	Baguio City
2. Atty. Vanessa B. Flora	ORD-Legal Unit	2. Brendalee C. Awingan	Baguio City
3. Cornelia A. Dulnuan	Administrative	2. Ceasar B. Luma-ang	Benguet
4. Romulo B. Basa	CLMD	3. Rizalyn A. Guzman	Benguet
5. Agustin B. Gumuwang	ESSD	4. Jacqueline C. Lunag	Ifugao
6. Christina L. Paquit	Finance	5. Marciana M. Aydinan	Ifugao
7. Elfred C. Dalang	FTAD	6. Ronilo P. Garcia	Abra
8. Patricia C. Dumaguig	PPRD	7. Dante B. Barbero	Abra
9. Clemente D. Bandao Jr.	QAD	8. April D. Boacon	Kalinga
10. Atty. Sebastian G. Tayaban	Finance	9. Sally P. Feken	Tabuk City
		10. Khad M. Layag	Mt. Province
		11. May T. Gorospe	Apayao

- All Regional office personnel are required to attend the pre-conference in the morning of August 23 and the post-conference in the afternoon of August 24 both at the SNC Hall.
- Cost of lodging of participants from the SDOs in the evenings of August 22 and 23, 2018 including their meals and snacks from the dinner of August 22 to PM snack of August 24, 2 lunch and 4 snacks of IQA Team members from the Regional office for August 23 and 24, 2 snacks of the other Regional Office Personnel during the pre and post conferences will be charged against Regional office Funds while other expenses of participants from the SDOs may be charged against available local funds subject to accounting and auditing rules and regulations.
- For information and compliance of all concerned.

*M*  
**MAY B. ECLAR, Ph.D., CESO V**  
Regional Director

**QAD/ALP/cdbjr**

**Contact Numbers (Area Code: 074):**

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Office of the ARD	422-9590	Payroll Section	424-3993	ESSD	423-2218	PPRD	422-9590
ICT Unit	422-1318	Records Section	423-2213	Finance Division	422-5155	QUAD	422-5187
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