



Republic of the Philippines
 Department of Education
 CORDILLERA ADMINISTRATIVE REGION
 Wangal, La Trinidad, Benguet



REGIONAL MEMORANDUM

NO.: 179-2017

To: RO CHIEFS OF DIVISIONS
 ALL SCHOOLS DIVISION SUPERINTENDENTS
 OTHERS CONCERNED

RELEASED
 JUN 25 2017

From: *M*
MAY B. ECLAR, Ph.D., CESO V
 Officer In-Charge
 Office of the Regional Director

DEPED-CAR Time: _____

Date: June 6, 2017

Subject: **REGIONAL ORIENTATION ON THE PROGRAM MANAGEMENT
 INFORMATION SYSTEM (PMIS)**

1. This Office thru the Policy, Planning, and Research Division (PPRD) will conduct a Regional Orientation on the PMIS to be held at the NEAP-CAR, DepED-CAR, Wangal, La Trinidad, Benguet on June 20-21, 2017. The objectives of the two-day orientation are 1) to orient Regional and Division personnel involved in the PMIS; 2) to capacitate Regional and Division PMIS teams on their roles and functions; and 3) to address issues and concerns relative to the PMIS.

2. The participants to this orientation are the following:

Central Office:

Resource Speakers 4

Regional Office:

RD and ARD 2

Division Chiefs 8

Unit/Section Heads (Personnel, Supply, PAU, and Legal) 4

Budget Officer 1

Planning Officer 1

Education Program Supervisors In-Charge of the following: 6

Early Language, Literacy, and Numeracy (ELLN)

Indigenous Peoples Education (IPED)

Special Science Elem. Schools/Science, Tech. and Engineering (SSES/STE)

Alternative Learning System (ALS)

Human Resource, Training, and Development (HRTD)

Technical-Vocational-Livelihood (TVL)

Program Coordinators of the following: 5

School-Based Feeding Program (SBFP)

Basic Education Facilities Fund (BEFF)

DepED Computerization Program (DCP)

Basic Education Research Fund (BERF)

Disaster Risk Reduction and Management (DRRM)

Telephone Numbers:

Office of the Director IV	-422-1318	Budget and Finance Division	-422-5155	Cash Section	-309-3017	Record Section	-309-3015
Fax Machine	-422-4074	Elementary Education Division	-422-7096	Physical Facilities Unit/ICT	-309-3011	Payroll Services Unit	-424-3993
Office of the Director III	-309-3013	Alternative Learning System	-422-5187	Regional Planning Unit	-309-1234	Special Services Division	-424-5167
Administrative Division	-422-1804	Secondary Education Division	-309-3014	Supply Unit	-422-2198	Commission on Audit	-422-7434

Division Offices:

SDS or ASDS	8
School Governance and Operations Division Chiefs	8
Curriculum Implementation Division Chiefs	8
Planning Officers	8
Budget Officers	8
Administrative Officer IV	8

Secretariat:

Admin	1
CLMD	1
PPRD	2

TOTAL 83

3. Transportation and other incidental expenses of SDO participants shall be charged against local funds subject to the usual accounting and auditing rules and regulations. SDO participants except Baguio City and Benguet shall be accommodated at the NEAP-CAR. Meals and snacks for the SDO participants shall be provided. RO participants shall only be given snacks and lunch. First meal will be dinner of June 19, 2017 and last meal will be PM snacks of June 21, 2017.

4. To ensure the smooth flow of the orientation activity, participants are advised to bring their Approved WFPs, laptops, extension cords, and portable wifi for use during the simulation activities.

5. For more inquiries, please contact Janet M. Ambucay at 074-422-9590 or at janet.ambucay@deped.gov.ph / pprd.depedcar@gmail.com.

6. For information and dissemination.