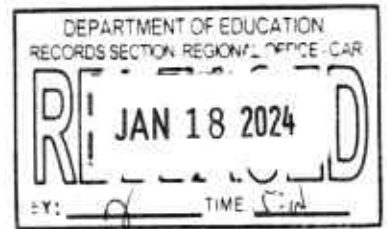




Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION



18 January 2024

REGIONAL MEMORANDUM
No. 040.2024

RENAMING OF PUBLIC SCHOOLS

To: Schools Division Superintendents
Chiefs of Functional Divisions
All Others Concerned

1. Pursuant to DepEd Order no. 40, s. 2014 Article VI Section A.5 on Naming & Renaming of Schools, as well as DepEd Order No. 29, s. 2011 Revised Guidelines on the Naming & Renaming of Schools and the Local Government Code (Section 13), the following processes of naming & renaming of schools shall be observed:
 - 1.1 The Local School Board shall recommend to the concerned Sangguniang Panlalawigan/Panglungsod/Bayan the change of name of a school.
 - 1.2 The Local Sanggunian shall seek consultation with the National Historical Commission of the Philippines.
 - 1.3 Sangguniang Panlalawigan/Panglungsod/Bayan enacts an ordinance for the change of name of school.
 - 1.4 The Schools Division Office endorses it to the Regional Office for recording and dissemination.
2. Enclosed with this memorandum is the workflow in processing the renaming of public school.
3. Immediate & wide dissemination of this memorandum is desired.


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Director IV / Regional Director

QAD/EET/rhb - Renaming of Public Schools



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WORKFLOW IN PROCESSING THE RENAMING OF PUBLIC SCHOOLS

