




Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
Wangal, La Trinidad, Benguet



OFFICE MEMORANDUM

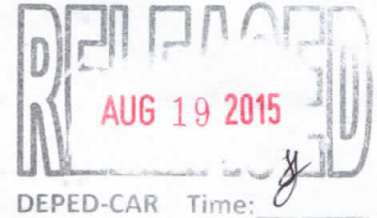
No.: **126.2015**

To : Assistant Regional Director
All Division Chiefs
All Others Concerned
This Office

From :  ELLEN B. DONATO, Ed.D., CESO III
Regional Director

Date : August 19, 2015

Subject : **CONSTITUTION OF THE TECHNICAL WORKING GROUP (TWG) FOR THE REGIONAL INFORMATION SYSTEMS STRATEGIC PLAN (ISSP)**



As mandated in the e-Commerce Act of 2000, all government agencies are required to have an Information Systems Strategic Plan (ISSP). The ISSP presents the overall strategic plan for the development and implementation of information systems, the use of ICT, as well as the corresponding resource requirements over a fixed long-term period. It is considered a tool to ensure ICT application in strategic areas of government concern. To effectively develop the DepED-CAR 2015-2017 ISSP, the TWG is hereby constituted as follows:

Consultants : ELLEN B. DONATO, Ed.D., CESO III
Director IV

ESTELA L. CARIÑO, Ed.D., CESO VI
Assistant Regional Director

Chair: JUMAR B. YAGO-AN
Information Technology Officer I - ORD

Co-Chair: JANET M. AMBUCAY
Planning Officer III - PPRD

Vice-Chair: EVANGELINE P. MALAG
Program Development Offer II – ESSD

RANDOLPH FLYN B. DACULOG
Administrative Officer I – ADMIN DIVISION

Telephone Numbers:

Office of the Director IV	-422-1318	Budget and Finance Division	-422-5155	Cash Section	-309-3017	Record Section	-309-3015
Fax Machine	-422-4074	Elementary Education Division	-422-7096	Physical Facilities Unit/ICT	-309-3011	Payroll Services Unit	-424-3993
Office of the Director III	-309-3013	Alternative Learning System	-422-5187	Regional Planning Unit	-309-1234	Special Services Division	-424-5167
Administrative Division	-422-1804	Secondary Education Division	-309-3014	Supply Unit	-422-2198	Commission on Audit	-4227434



Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
Wangal, La Trinidad, Benguet



Members: ALL CHIEFS OF DIVISIONS (8)
ALL ADMINISTRATIVE DIVISION UNIT HEADS (6)
SCHOOLS DIVISION INFORMATION TECHNOLOGY OFFICERS (8)

Secretariat: ICT UNIT STAFF (2)

The Technical Working Group shall perform the following functions:

- Prepares the 2015-2017 ISSP and submits the same to the concerned agencies thru channels for funding;
- Prepares Annual Plan Adjustments and submits on or before deadline;
- Conducts research/studies relative to Information Systems;
- Conducts orientation/training; and
- Provides technical assistance.

Please be guided accordingly.

Telephone Numbers:

Office of the Director IV	-422-1318	Budget and Finance Division	-422-5155	Cash Section	-309-3017	Record Section	-309-3015
Fax Machine	-422-4074	Elementary Education Division	-422-7096	Physical Facilities Unit/ICT	-309-3011	Payroll Services Unit	-424-3993
Office of the Director III	-309-3013	Alternative Learning System	-422-5187	Regional Planning Unit	-309-1234	Special Services Division	-424-5167
Administrative Division	-422-1804	Secondary Education Division	-309-3014	Supply Unit	-422-2198	Commission on Audit	-4227434