



Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
Wangal, La Trinidad, Benguet



June 22, 2015

REGIONAL MEMORANDUM
No. 111 2015

4th REGULAR REGIONAL EXECUTIVE COMMITTEE MEETING

TO: Schools Division Superintendents
Assistant Schools Division Superintendents
Regional Office Division Chiefs
All Concerned

RELEASED
JUN 24 2015
DEPED-CAR Time: _____

1. The 4th Regular Regional Executive Committee Meeting will be held on June 29-30, 2015 (Monday-Tuesday) to be hosted by Mt. Province Division. The venue will be at the Teng-ab Retreat House, Bontoc, Mt. Province. Travel time and informal discussions on some DepEd –CAR issues and concerns will be on June 29, 2015 while the Executive Committee Meeting Proper will be on June 30, 2015.

2. Participants to this meeting are the following:

2.1 Regional Director	1
2.2 Assistant Regional Director	1
2.3 Regional Office Division Chiefs	8
2.4 Schools Division Superintendents	8
2.5 Asst. Schools Division Superintendents	8
(All ASDs/OIC ASDs are obliged to attend together w/ their SDSs/OIC SDSs)	
2.6 Regional Accountant	1
2.7 Regional Planning Officer	1
2.8 Regional HRMO	1
2.9 Regional Health and Nutrition Unit Head	1
2.10 Regional Engineer	1
2.11 Regional Legal Officer	1
2.12 Regional Information Officer	1
2.13 Regional EPS (Soraya T. Faculo, Pio D. Ecuán, Aida L. Payang)	3
2.14 Central Office (USEC A. Muyot and Party)	4
2.15 NAPSSHI President	1
2.16 Secretariat	2

Total	43

3. Please see attached Program of Activities/Agenda;

4. Division Offices are advised to complete compliance of all reports earlier called for consolidation and subsequent submission to Central Office including 2016 RQA, Teacher Deployment Report and Teacher Needs/ Excess Teachers' Report. (Please include updates on the filling up of RAT positions)

Telephone Numbers:

Office of the Director IV	-422-1318	Budget and Finance Division	-422-5155	Cash Section	-309-3017	Record Section	-309-301
Fax Machine	-422-4074	Elementary Education Division	-422-7096	Physical Facilities Unit/ICT	-309-3011	Payroll Services Unit	-424-399
Office of the Director III	-309-3013	Alternative Learning System	-422-5187	Regional Planning Unit	-309-1234	Special Services Division	-424-516
Administrative Division	-422-1804	Secondary Education Division	-309-3014	Supply Unit	-422-2198	Commission on Audit	-4227434

5. Attendance of all ExeCom Members is required. It is reiterated for Division hosts of ExeCom meeting to invite their Division EPS/PSDSs, including chiefs of Governance and Curriculum Instruction and recognized Association Presidents to join in the meetings as observers. They can pick up vital information from the proceedings for their enlightenment in the delivery of services.
6. Funding for the food and accommodation will be downloaded to SDO Mountain Province, while travel and other incidental expenses shall be charged against local funds subject to usual accounting and auditing rules and regulations.

For the Regional Director:



ESTELA L. CARIÑO, Ed.D., CESO ✓

Assistant Regional Director

4th Regular Regional Executive Committee Meeting

Teng-ab Retreat House, Bontoc, Mt. Province

June 29-30, 2015

Program of Activities

Time	Particulars/Agenda	Person In-Charge
June 29, 2015		
3:00 PM	Arrival/billeting/Snacks/Registration of participants	c/o Mt. Province Division ExeCom Secretariat
4:00 PM	Informal meeting (includes verification / confirmation of compliance to required reports)	ExeCom Members, Secretariat
June 30, 2015		
8:00-8:15A.M.	Opening Program	c/o Mt. Province Division
EXECOM PROPER		
8:15-10:00 AM	Start of the Meeting & Call to Order *Review of the Minutes of the previous Meeting *Business arising from the previous meeting/review of assignments from the previous meeting * Adoption of the proposed agenda: 1. Oplan Balik Eskwela Report; 2. Assessment of the Grades 4 and 10 Teachers' Training; 3. CARAA 2016 Bidders as of date; 4. CAR Anniversary Activities; 5. 2015 CAR Regional Educators Congress and Launching of the IPED CAR Coffee Table Book ; 6. Issues and concerns in the implementation of RAT and the filling up of RAT positions; Teacher Extension positions and Teacher Deployment; 7. Enlightenment and updates on School Building Projects; 8. Other matters	RD ELLEN B. Donato ARD Estela L. Cariño SDSs, Regional Division Chiefs / Unit Heads concerned
10:00-10:15	Health Break	
10:15-11:15AM	Director's Hour	Ellen B. Donato, CESO III Regional Director
11:15-12:15PM	Reports/Updates/Issues from the Regional Office 1. Office of the ARD 2. Administrative Division 3. Budget & Finance Division 4. Cur. & Learning Mgt. Division 5. Educ. Support Services Division 6. Human Resource Dev't. Division 7. Field Tech'l Assistance Division 8. Policy, Planning & Research Division 9. Quality Assurance Division	c/o ARD and Division Chiefs (10 minutes reporting per Division) *Divisions to submit salient reports and updates of their respective divisions to be included in the folder*
12:15-1:15 PM	Lunch Break	
1:15 -2:45 PM	Reports/Updates/Issues & concerns from the Division Offices (Abra, Apayao, Baguio City, Benguet, Ifugao, Kalinga, Mt. Province & Tabuk City)	c/o Schools Division Superintendents
2:45-3:00PM	Adjournment/Health Break/Travel Back Home	