

ADVISORY No. 223.2023

December 14, 2023

In compliance with DepEd Order (DO) No. 8, s. 2013 this advisory is issued not for endorsement per DO 28, s. 2001, but only for the information of DepEd officials, personnel/staff, as well as the concerned public.

(Visit www.deped.gov.ph)

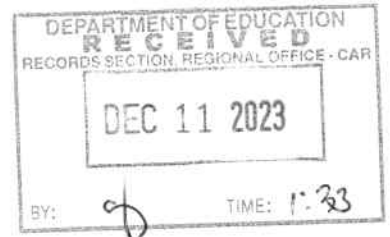
Retro Payment for Program Beneficiaries of The Pantawid Pamilyang Pilipino Program

The Pantawid Pamilyang Pilipino Program will be processing retro payment for program beneficiaries monitored in education for the whole Cordillera. The said process will validate who among the target beneficiaries shall be entitled to receive their unpaid cash grants from January 2023 to September 2023.

Relative to this, Certificate of Compliance (COC) Forms will be facilitated to different school facilities and will serve as a basis for compliance of partner beneficiaries to the conditions of the program and computation of cash grants to be received for retro payment.

Copy of the letter indicating the time line for the activity and important reminders is attached for reference.

The participation of the interested participants is personal and shall subject to the no-disruption-of classes policy stipulated in DepED Order No. 9, s. 2005 titled: "Instituting Measures to Increase Engaged Time-On-Task and Ensuring Compliance Therewith".



30 November 2023

ESTELA P. LEON-CARIÑO EdD, CESO III
 Director IV/ Regional Director
 Department of Education (CAR Office),
 Wangal, La Trinidad, Benguet

Dear Director Leon- Cariño:

Greetings!

The Pantawid Pamilyang Pilipino Program will be processing retro payment for program beneficiaries monitored in education for the whole Cordillera Region where you as our partner implementer plays a vital role. The said retro payment process will validate who among the target beneficiaries shall be entitled to receive their unpaid cash grants from January 2023 to September 2023.

For this activity, Certificate of Compliance (COC) Forms will be facilitated to different school facilities. The COC and other documents secured from partner implementers will serve as basis for the compliance of partner beneficiaries to the conditions of the program as well as basis for computation of cash grants to be received for retro payment.

In this regard, may we share the Pantawid Pamilyang Pilipino Program timeline for this activity. This timeline serves as the basis of our PDOs II (City/Municipal Links) and Social Welfare Assistants (SWA) in plotting their activities regarding the matter, to wit:

ACTIVITY	RESPONSIBLE AGENCY	START	FINISH
Distribution of COC Forms to school facilities	DSWD (C/ML/SWA)	December 4, 2023	December 8, 2023
Validation of Compliance of beneficiaries (CV-Retro F2)	DEPED	December 11, 2023	January 15, 2024
Collection of COC Forms from school facilities	DSWD (C/ML/SWA)	January 16, 2024	January 23, 2024

With the foregoing, it is expected that the 4Ps staffs will be distributing and collecting the said COC forms in all school facilities in the region with the above mentioned dates and to this effect may we once again request for your support in informing our school heads and teachers of these timeline for strengthened program implementation.

In filling out said Certificate of Compliance (COC) Form, the following reminders are essential:

- ✓ Mark the month with box

JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

 for months verified as “**COMPLIANT**”, otherwise leave it blank.
- ✓ Use black or blue BALLPEN instead of a pencil.



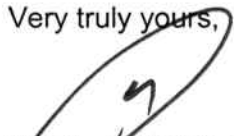
- ✓ For minor corrections, affix initial on the corrected data.
- ✓ For major corrections, request another copy of the corresponding COC Forms and re-accomplish to avoid confusion during the encoding and maintain data integrity.
- ✓ Write names legibly and affix signature on the space provided. In the absence of the signatory, the Officer-in-Charge (OIC) may sign the COC Form.
- ✓ Any data inconsistencies/errors in the COCs such as the profile of the facilities and information of beneficiaries shall be reported to the concerned C/ML/SWA for necessary action who will conduct further validation and facilitation of update process.
- ✓ Monitored beneficiaries who are known to be enrolled in other facilities shall be reported to the C/ML/ SWA for necessary action (securing of certificate of compliance as basis in updating, consideration of compliance data/ processing of retro payment.)
- ✓ Ensure that all data or information are correct. Remember that any changes made will affect the computation of grants.

For inquiries or clarifications, your staff may contact our staff Mr. Stephen S. Lapugan, Compliance Verification Officer through his mobile number: 09084091080 or his email address: sslapugan@dswd.gov.ph.

A sample of this Certificate of Compliance (COC) Forms is hereby attached for your reference and information.

Thank you for your continued support and cooperation.

Very truly yours,



LEO L. QUINTILLA
Regional Director



Name of School/Preschool/DCC [54232] KALEO ELEMENTARY SCHOOL

Barangay KALEO

City/Municipality BARLIG

Province MOUNTAIN PROVINCE

CV-RETRO F2

Education
rev.Nov 2023

This CV-Retro form a specialized form designed in accordance with the Certificate of Compliance (COC) and serves as proof of compliance for Education, covering two School Years; **SY 2022-2023** (January-July 2023) and **SY 2023-2024** (August-September 2023). It contains the list of children beneficiaries whose households have undergone reassessment, categorized as either Level 1 (Survival Level) or Level 2 (Subsistence Level) based on their Level of Well-being (LOWB) determined by the SWDI assessment results.

Reporting Months
JAN-JUL 2023
[SY 2022-2023]

INSTRUCTIONS:

Date Generated:

- Mark the months verified as "**COMPLIANT**", otherwise leave it blank.

11/23/2023

NOTE:

- Recorded Grade Level** - Refers to the **last grade level** of the student that was recorded in the 4Ps database prior the tagging of Client Status 31-Validated as "Non-Poor" households
- Correct Grade Level** - Refers to the **actual grade level** of the student during the specified reporting month/s the child/ren beneficiary is compliant

Grade Level Codes:

1 - Grade 1	8 - Grade 8	29 - Highschool Graduate	51 - Kinder-Elementary ADM/ALS
2 - Grade 2	9 - Grade 9	31 - 1st year College / Vocational	52 - Junior High School (JHS) ADM/ALS
3 - Grade 3	10 - Grade 10	32 - 2nd year College / Vocational	53 - SpEd Non-graded
4 - Grade 4	11 - Grade 11	33 - 3rd year College	54 - Senior High School Graduate
5 - Grade 5	12 - Grade 12	34 - 4th year College	55 - Senior High School (SHS) ADM/ALS
6 - Grade 6	18 - Day Care	39 - College Graduate	
7 - Grade 7	19 - Kinder	41 - Graduate Studies	

No. of Schooldays in a month	Maximum Allowable Absences per month
1-6	1
7-13	2
14-20	3
21-23	4

#	1. Household ID	2. Household Member ID	3. Name of Student Last, First MI. Ext.	4. Sex	5. Recorded Grade Level*	6. Correct Grade Level*	7. Month/s Verified as 'Compliant' **									
							*Refrain from marking any of the month/s indicated by dashed lines									
							JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	
1	144401003-1578-00004	400154994	BANDAS, JHECEE BERNARDO S	M	4		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



I hereby certify that the above data is consistent with the school records . This form serves as proof of compliance for retroactive payment on the specified reporting months, subject to review and approval by the Program Management

Name and Signature of School Head/Teacher

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MM DD YYYY

Date

Name and Signature of City/Municipal Link/SWA

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MM DD YYYY

Date Retrieved