



Republic of the Philippines
Department of Education
Cordillera Administrative Region

REQUEST FOR QUOTATION
(RFQ No. 20-12- 131)

**PROJECT: UPGRADING OF ELECTRICAL SYSTEM IN VARIOUS SCHOOLS
IN BAGUIO CITY**

INVITATION

Date: December 19, 2020

Request for Quotation No.: 20-12- 131

To Eligible Suppliers:

The DepED-CAR Regional Office through its Bids and Awards Committee (BAC), invites suppliers to quote for the **UPGRADING OF ELECTRICAL SYSTEM IN VARIOUS SCHOOLS IN BAGUIO CITY**.

Quotations should be **inclusive** of tax. The total approved Budget for the project is **Php 989,552.54**.

Quotations with supporting documents may be submitted in person, by letter, facsimile or thru email at depedcar.bacsecretariat@gmail.com **not later than 11am of December 23, 2020**. For any inquiry, please refer to the members of the BAC Secretariat at DepED-CAR RO, Wangal, La Trinidad, Benguet with telefax numbers (074) 422-1804 / 422-5155. Upon receipt of quotation/s on the submission deadline, the BAC shall open the quotations.

Very truly yours,

FLORANTE E. VERGARA
BAC Chairperson

Bacsec/ctad



Address: Wangal, La Trinidad, Benguet, 2601
Telephone No: (074) 422 – 1318 | Fax No.: (074) 422-4074
Website: www.depedcar.ph | Email Address: car@deped.gov.ph



ISO 9001:2015 Certified
Quality Management System
DE-50500784 QM15

**I. QUOTATION FORM
(RFQ No. 20-12- 131)**

UPGRADING OF ELECTRICAL SYSTEM IN VARIOUS SCHOOLS IN BAGUIO CITY

ABC: Php989,552.54

Item No.	Description	Unit	Quantity	Total Quotation/ Offer
1	Upgrading of Electrical System in Various Schools in Baguio City -Pines City National HS -Loakan Elementary -Rizal Elementary -Guisad Valley National HS -Lucban Elementary Sch.	Lot	1	

Respectfully returned to the Chairman of the BAC, DepED-CAR RO, with prices (inclusive of tax) herein quoted. All requirements/terms/conditions specified by that Office in this RFQ (Section I and Section II) are hereby accepted.

Name of Business and Signature of Supplier
Contact No. _____

**II. TERMS AND CONDITIONS
(RFQ No. 20-12- 131)**

A. Submission of Quotations

The Requests for Quotation documents can be faxed or emailed to you upon request provided you provide your telefax number/email address. These may also be taken at the Administrative Division Office of the DepED-CAR Regional Office.

Quotations and any other requirement stated below, if submitted personally, should be received at the Administrative Division Office at DepED- CAR Regional Office, Wangal, La Trinidad, Benguet **Not later than 11am of December 23, 2020**. Quotations submitted by the supplier should be **inclusive of tax**.

B. Requirements

The supplier should:

1. Submit duly accomplished/signed:
 - a) Request for Quotation (RFQ) Documents
(Section I and Section II)
 - b) duly accomplished Program of Work (BOQ); and,
 - c) Detailed Estimates
 - d) 2020 Mayor's Permit/Business Permit
 - e) PHILGEPS Registration Number
 - f) PCAB License

On or before 11am of December 23, 2020;
2. Submit (winning bidder)
 - a) Income/Business Tax Return; and,
 - b) Omnibus Sworn Statement

Prior to issuance of Notice of award.

 - c) Performance Security

prior to signing of contract

C. Award/Contract

1. DepED-CAR RO shall award the project to the supplier/contractor whose offer is determined to be the lowest complying and responsive quotation/offer.

D. Deliveries/Completion and Inspection

1. Completion of the project shall be **30 calendar days from receipt of the Notice to Proceed.**

E. DepED-CAR RO reserves the right to accept or reject any quotation, to annul or cancel the process, and to reject all quotations at any time prior to the award of the contract, without thereby incurring any liability to the affected Supplier/contractor/s. It has no responsibility whatsoever to compensate the supplier/contractor for any expense incurred in the preparation of the quotation nor does it have any obligation to inform the affected Supplier/contractor/s of the reasons of its decision.

I hereby concur/certify to comply with the above terms/conditions:

Business Name	Signature Over Printed Name of Contractor/Representative	Date
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**PROGRAM OF WORK
 BILL OF QUANTITIES**

School : VARIOUS SCHOOL IN SDO BAGUIO			Date: December 2020			
School I.D :			Budget Allocation:			
Region : CAR			Engineering and Administrative Overhead:			
Division : BAGUIO CITY			Approved Budget for the Contract:			
Project Title :			Completion Period: 30 calendar days			
: UPGRADING OF ELECTRICAL SYSTEM			Minimum Required Manpower:			
			General Foreman			
			Electrician			
Location : BAGUIO CITY			Minimum Required Equipment:			
			Hand Tools			
			Electrical Tools			
ITEM NO.	Item Description	% of Total	Unit	Quantity	Total Cost	Remarks
I. DIRECT COST						
	GENERAL REQUIREMENTS		lot	1.00		
SERVICE LINE						
	ELECTRICAL WORK PINES CITY NATIONAL HIGHSCHOOL		lot	1.00		
	ELECTRICAL WORK LOAKAN ELEMENTARY		lot	1.00		
	ELECTRICAL WORK RIZAL ELEMENTARY		lot	1.00		
	ELECTRICAL WORK GUISAD VALLEY NATIONAL HIGHSCHOOL		lot	1.00		
	ELECTRICAL WORK LUCBAN ELEMENTARY SCHOOL		lot	1.00		
	Sub-total					
II. INDIRECT COST ___ % of (I)						
	Overhead Expenses (___ %)					
	Contingencies (___ %)					
	Miscellaneous (___ %)					
	Contractor's Profit (___ %)					
	Sub-Total					
III. TAX 5% of (I+II)						
	Sub-Total					
IV. TOTAL CONSTRUCTION COST (I + II + III)						

Prepared by:



**PROGRAM OF WORK
 DETAILED COST ESTIMATE**

PROJECT : UPGRADING OF ELECTRICAL SYSTEM
 SCHOOL : VARIOUS SCHOOL IN SDO BAGUIO
 LOCATION : BAGUIO CITY
 OWNER : DEPARTMENT OF EDUCATION

ITEM NO.	DESCRIPTION	UNIT	QTY	UNIT COST		TOTAL COST		GRAND TOTAL
				MATERIAL	LABOR	MATERIAL	LABOR	
GENERAL REQUIREMENTS								
	Mobilization/Temporary Structures, Utilities and Services/Demobilization	lot	1.00					
	Safety and Health	lot	1.00					
	Project Signage	lot	1.00					
	Electrical Permit (Relocation of KW-HR Meter)	lot	1.00					
	Sub-total							
SERVICE LINE								
ELECTRICAL WORK PINES CITY NATIONAL HIGHSCHOOL								
	Heavy Duty Main Distribution Panel Box, 4 Branches with Grounding and Neutral Busbar	pc	3.00					
	100A, 2P, Bolt On Circuit Breaker	pc	3.00					
	60A, 2P, Bolt On Circuit Breaker	pc	9.00					
	Manual Transfer Switch	set	3.00					
	Misc. (Pipe, locknut, Cable tie,etc.)	lot	1.00					
	Sub-total							
ELECTRICAL WORK LOAKAN ELEMENTARY								
	Heavy Duty Main Distribution Panel Box, 4 Branches with Grounding and Neutral Busbar	pc	2.00					
	100A, 2P, Bolt On Circuit Breaker	pc	2.00					
	60A, 2P, Bolt On Circuit Breaker	pc	6.00					
	Manual Transfer Switch	set	3.00					
	Misc. (Pipe, locknut, Cable tie,etc.)	lot	1.00					
	Sub-total							
ELECTRICAL WORK RIZAL ELEMENTARY								
	Heavy Duty Main Distribution Panel Box, 4 Branches with Grounding and Neutral Busbar	pc	5.00					
	100A, 2P, Bolt On Circuit Breaker	pc	5.00					
	60A, 2P, Bolt On Circuit Breaker	pc	10.00					
	Manual Transfer Switch	set	4.00					
	Misc. (Pipe, locknut, Cable tie,etc.)	lot	1.00					
	Sub-total							
ELECTRICAL WORK GUISAD VALLEY NATIONAL HIGHSCHOOL								
	Heavy Duty Main Distribution Panel Box, 4 Branches with Grounding and Neutral Busbar	pc	4.00					
	100A, 2P, Bolt On Circuit Breaker	pc	4.00					
	60A, 2P, Bolt On Circuit Breaker	pc	12.00					
	Manual Transfer Switch	set	4.00					
	Misc. (Pipe, locknut, Cable tie,etc.)	lot	1.00					
	Sub-total							
ELECTRICAL WORK LUCBAN ELEMENTARY SCHOOL								
	Heavy Duty Main Distribution Panel Box, 4 Branches with Grounding and Neutral Busbar	pc	2.00					
	100A, 2P, Bolt On Circuit Breaker	pc	2.00					
	60A, 2P, Bolt On Circuit Breaker	pc	6.00					
	Manual Transfer Switch	set	2.00					
	Misc. (Pipe, locknut, Cable tie,etc.)	lot	1.00					
	Weather proof 75 Watts LED perimeter streetlight. With motion sensor and Photo switch. (To be mounted on building structures)	pcs	4.00					
	Sub-total							
DIRECT COST								
INDIRECT COST % of (I)								
TAX 5% of (I + II)								
TOTAL CONSTRUCTION COST (I + II + III)								

Prepared by: