



Republic of the Philippines
Department of Education
Cordillera Administrative Region

REQUEST FOR QUOTATION
(RFQ No. 20-09-068)

PROJECT: SUPPLY AND DELIVERY OF IEC MATERIAL FOR MHPSS AND MHPSS MODULE

INVITATION

Date: September 25, 2020

Request for Quotation No.: 20-09-068

To Eligible Suppliers:

The DepED-CAR Regional Office through its Bids and Awards Committee (BAC), invites suppliers to quote for the project **SUPPLY AND DELIVERY OF IEC MATERIAL FOR MHPSS AND MHPSS MODULE**

Quotations should be **inclusive** of tax. The total approved Budget for the project is **Php 329,360.00**

Quotations with supporting documents may be submitted in person, by letter, facsimile or thru email at depedcar.bacsecretariat@gmail.com **not later than 2 pm of October 2, 2020**. For any inquiry, please refer to the members of the BAC Secretariat at DepED-CAR RO, Wangal, La Trinidad, Benguet with telefax numbers (074) 422-1804 / 422-5155. Upon receipt of quotation/s on the submission deadline, the BAC shall open the quotations.

Very truly yours,


FLORANTE E. VERGARA
BAC Chairperson

Bacsec/CDAD/jlc



Address: Wangal, La Trinidad, Benguet, 2601
Telephone No: (074) 422 – 1318 | Fax No.: (074) 422-4074
Website: www.depedcar.ph | Email Address: car@deped.gov.ph



ISO 9001:2015 Certified
Quality Management System
DE-50500784 QM15



Republic of the Philippines
Department of Education
Cordillera Administrative Region

I. QUOTATION FORM
(RFQ No. 20-09-068)

SUPPLY AND DELIVERY OF IEC MATERIAL FOR MHPSS AND MHPSS MODULE

ABC: Php 329,360.00

Item No.	Description	Unit	Quantity	Unit Price	Total
	Printing of COVID 19 Comics & Fostering Wellness, Solidarity and Service Booklet, as follows:				
	a. COVID-19 Comics Specifications: Size: A4 Booklet type Cover: Matte laminated Paper: paper 70GSM No. of Pages: 8		1000		
	b. FWSS Booklet Size: Letter (8.5 x 11) Paper Type: Inside – 70 GSM Cover: FL # 10 Color: Full color cover; Inside- Black & White Soft Bound No. of Pages: 76 Text: Filipino Text: English		1000 1000		
TOTAL					

Respectfully returned to the Chairman of the BAC, DepED-CAR RO, with prices (inclusive of tax) herein quoted. All requirements/terms/conditions specified by that Office in this RFQ (Section I and Section II) are hereby accepted.

Name of Business and Signature of Supplier
Contact No. _____



Address: Wangal, La Trinidad, Benguet, 2601
Telephone No: (074) 422 – 1318 | Fax No.: (074) 422-4074
Website: www.depedcar.ph | Email Address: car@deped.gov.ph



ISO 9001:2015 Certified
Quality Management System
DE-50500784 QM15



Republic of the Philippines
Department of Education
Cordillera Administrative Region

II. TERMS AND CONDITIONS
(RFQ No. 20-09-068)

A. Submission of Quotations

The Requests for Quotation documents can be faxed or emailed to you upon request provided you provide your telefax number/email address. These may also be taken at the Administrative Division Office of the DepED-CAR Regional Office.

Quotations and any other requirement stated below, if submitted personally, should be received at the Administrative Division Office at DepED- CAR Regional Office, Wangal, La Trinidad, Benguet. **On or before 2 pm of October 2, 2020** Quotations submitted by the supplier should be ***inclusive of tax***.

B. Requirements

The supplier should:

1. Submit duly accomplished/signed ***Request for Quotation (RFQ) Documents (Section I and Section II)*** together with the copies of the following:

- i. 2020 Mayor's Permit/Business Permit
 - ii. PhilGEPS Registration number
- On or before 2 pm of October 2, 2020;**

2. Submit
 - i. Income/Business Tax Return
 - ii. Omnibus Sworn Statement***prior to Notice of award.***





Republic of the Philippines
Department of Education
Cordillera Administrative Region

C. Award/Contract

1. DepED-CAR RO shall award the Purchase Order to the supplier whose offer is determined to be the lowest complying and responsive quotation.
2. The quotation of the supplier and his acceptance of the Purchase Order shall constitute a binding contract between DepED-CAR RO and the Supplier.
3. Contract duration shall be 15 calendar days from the date of receipt of the Purchase Order.

D. DepED-CAR RO reserves the right to accept or reject any quotation, to annul or cancel the process, and to reject all quotations at any time prior to the award of the Purchase Order, without thereby incurring any liability to the affected Supplier(s). It has no responsibility whatsoever to compensate the supplier for any expense incurred in the preparation of the quotation nor does it have any obligation to inform the affected Supplier(s) of the reasons of its decision.

I hereby concur/certify to comply with the above terms/conditions:

Name of supplier

Signature Over Printed Name of
Representative

Date

