



Republic of the Philippines
Department of Education
Cordillera Administrative Region

REQUEST FOR QUOTATION
(RFQ No. 20-09-066)

PROJECT: SUPPLY AND DELIVERY OF MATERIALS FOR THE REGIONAL CELEBRATION OF GINTONG (GRATITUDE TO INSPIRING NURTURING TEACHERS OF THE NEXT GENERATION) ALAY KAY TEACHER

INVITATION

Date: September 21, 2020
Request for Quotation No.: 20-09-066

To Eligible Suppliers:

The DepED-CAR Regional Office through its Bids and Awards Committee (BAC), invites suppliers to quote for the project **SUPPLY AND DELIVERY OF MATERIALS FOR THE REGIONAL CELEBRATION OF GINTONG (GRATITUDE TO INSPIRING NURTURING TEACHERS OF THE NEXT GENERATION) ALAY KAY TEACHER**

Quotations should be **inclusive** of tax. The total approved Budget for the project is **Php 133,250.00**

Quotations with supporting documents may be submitted in person, by letter, facsimile or thru email at depedcar.bacsecretariat@gmail.com **not later than 2 pm of September 25, 2020**. For any inquiry, please refer to the members of the BAC Secretariat at DepED-CAR RO, Wangal, La Trinidad, Benguet with telefax numbers (074) 422-1804 / 422-5155. Upon receipt of quotation/s on the submission deadline, the BAC shall open the quotations.

Very truly yours,


FLORANTE E. VERGARA
BAC Chairperson

Bacsec/CDAD/jjc



Address: Wangal, La Trinidad, Benguet, 2601
Telephone No: (074) 422 – 1318 | Fax No.: (074) 422-4074
Website: www.depedcar.ph | Email Address: car@deped.gov.ph



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I. QUOTATION FORM
(RFQ No. 20-09-066)

SUPPLY AND DELIVERY OF MATERIALS FOR THE REGIONAL CELEBRATION OF GINTONG (GRATITUDE TO INSPIRING NURTURING TEACHERS OF THE NEXT GENERATION) ALAY KAY TEACHER
ABC: Php 133,250.00

Item No.	Description	Unit	Quantity	Unit Price	Total
1	Tarpaulin 10 ft. x 12 ft.	pcs	2		
2	Tarpaulin 3 ft. x 4 ft.	pcs	10		
3	Training Kit	pcs	150		
4	Special Paper of Certificates	ream	2		
5	Flash Drive (32 GB) 3.0	pcs	5		
6	Tokens for non-DepEd Guest	pcs	5		
7	Flowers (arrangement Flowers for Stage/Hall decoration)	pcs	30		
8	Rental Fee of Costumes for Regional Office Performers (Package Deal)	pax	20		
9	Ethnic Lei for Non-DepEd Guests	pcs	10		
10	Teachers Day T-Shirts (R-Neck)	pax	70		
11	Balloons (white, Red, Yellow, blue)	doz	6		
TOTAL					

Respectfully returned to the Chairman of the BAC, DepED-CAR RO, with prices (inclusive of tax) herein quoted. All requirements/terms/conditions specified by that Office in this RFQ (Section I and Section II) are hereby accepted.

Name of Business and Signature of Supplier
Contact No. _____



Address: Wangal, La Trinidad, Benguet, 2601
Telephone No: (074) 422 – 1318 | Fax No.: (074) 422-4074
Website: www.depedcar.ph | Email Address: car@deped.gov.ph



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II. TERMS AND CONDITIONS
(RFQ No. 20-09-066)

A. Submission of Quotations

The Requests for Quotation documents can be faxed or emailed to you upon request provided you provide your telefax number/email address. These may also be taken at the Administrative Division Office of the DepED-CAR Regional Office.

Quotations and any other requirement stated below, if submitted personally, should be received at the Administrative Division Office at DepED- CAR Regional Office, Wangal, La Trinidad, Benguet. **On or before 2 pm of September 25, 2020** Quotations submitted by the supplier should be ***inclusive of tax.***

B. Requirements

The supplier should:

1. Submit duly accomplished/signed ***Request for Quotation (RFQ) Documents (Section I and Section II)*** together with the copies of the following:

- i. 2020 Mayor's Permit/Business Permit
- ii. PhilGEPS Registration number

On or before 2 pm of September 25, 2020;

2. Submit
 - i. Income/Business Tax Return
 - ii. Omnibus Sworn Statement***prior to Notice of award.***





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C. Award/Contract

1. DepED-CAR RO shall award the Purchase Order to the supplier whose offer is determined to be the lowest complying and responsive quotation.
2. The quotation of the supplier and his acceptance of the Purchase Order shall constitute a binding contract between DepED-CAR RO and the Supplier.
3. Contract duration shall be 10 calendar days from the date of receipt of the Purchase Order.

D. Deliveries and Inspection

1. RA 7394 or the Consumer's Welfare Act shall be applied in cases of defective supplies, for supplies delivered which are not in accordance with the specifications and for other applicable situations.

- E.** DepED-CAR RO reserves the right to accept or reject any quotation, to annul or cancel the process, and to reject all quotations at any time prior to the award of the Purchase Order, without thereby incurring any liability to the affected Supplier(s). It has no responsibility whatsoever to compensate the supplier for any expense incurred in the preparation of the quotation nor does it have any obligation to inform the affected Supplier(s) of the reasons of its decision.

I hereby concur/certify to comply with the above terms/conditions:

Name of supplier	Signature Over Printed Name of Representative	Date
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