



Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region

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**REQUEST FOR QUOTATION**  
**(RFQ No. 20-09-062)**

**PROJECT: REPLACEMENT OF DAMAGED GLASS DOORS AT NEAP THIRD FLOOR, AND INSTALLATION OF NEW SCREEN DOORS AND WINDOW SCREEN**

**INVITATION**

Date: September 8, 2020

Request for Quotation No.: 20-09-062

**To Eligible Suppliers:**

The DepED-CAR Regional Office through its Bids and Awards Committee (BAC), invites suppliers to quote for the project **REPLACEMENT OF DAMAGED GLASS DOORS AT NEAP THIRD FLOOR, AND INSTALLATION OF NEW SCREEN DOORS AND WINDOW SCREEN**

Quotations should be ***inclusive*** of tax. The total approved Budget for the project is **Php 119,000.00**

Quotations with supporting documents may be submitted in person, by letter, facsimile or thru email at [depedcar.bacsecretariat@gmail.com](mailto:depedcar.bacsecretariat@gmail.com) **not later than 2 pm of September 14, 2020**. For any inquiry, please refer to the members of the BAC Secretariat at DepED-CAR RO, Wangal, La Trinidad, Benguet with telefax numbers (074) 422-1804 / 422-5155. Upon receipt of quotation/s on the submission deadline, the BAC shall open the quotations.

Very truly yours,

  
**FLORANTE E. VERGARA**  
BAC Chairperson

Bacsec/CDAD/jlc



Address: Wangal, La Trinidad, Benguet, 2601  
Telephone No: (074) 422 – 1318 | Fax No.: (074) 422-4074  
Website: [www.depedcar.ph](http://www.depedcar.ph) | Email Address: [car@deped.gov.ph](mailto:car@deped.gov.ph)



ISO 9001:2015 Certified  
Quality Management System  
DE-50500784 QM15



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I. **QUOTATION FORM**  
**(RFQ No. 20-09-062)**

**REPLACEMENT OF DAMAGED GLASS DOORS AT NEAP THIRD FLOOR, AND  
INSTALLATION OF NEW SCREEN DOORS AND WINDOW SCREEN**

**ABC: Php 119,000.00**

Item No.	Description	Unit	Quantity	Unit Cost	Total Cost
1	Aluminum Glass Door (Tinted), Butterfly Type, 2.10m x 1.90m complete with lockset	sets	4		
2	Aluminum Screen Door (Whole Door), 0.80m x 2.10m complete with lockset	sets	1		
	Aluminum Screen Door (Whole Door), 1.0m x 2.10m complete with lockset	sets	1		
4	Aluminum Sliding Window Screen, 2.0m x 1.50m	sets	1		
5	Aluminum Sliding Window Screen, 0.60m x 0.60m	sets	1		
See attached technical Drawing					
<b>TOTAL</b>					

Respectfully returned to the Chairman of the BAC, DepED-CAR RO, with prices (inclusive of tax) herein quoted. All requirements/terms/conditions specified by that Office in this RFQ (Section I and Section II) are hereby accepted.

\_\_\_\_\_  
Name of Business and Signature of Supplier  
Contact No. \_\_\_\_\_



Address: Wangal, La Trinidad, Benguet, 2601  
Telephone No: (074) 422 – 1318 | Fax No.: (074) 422-4074  
Website: [www.depedcar.ph](http://www.depedcar.ph) | Email Address: [car@deped.gov.ph](mailto:car@deped.gov.ph)



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**II. TERMS AND CONDITIONS**  
**(RFQ No. 20-09-062)**

**A. Submission of Quotations**

The Requests for Quotation documents can be faxed or emailed to you upon request provided you provide your telefax number/email address. These may also be taken at the Administrative Division Office of the DepED-CAR Regional Office.

Quotations and any other requirement stated below, if submitted personally, should be received at the Administrative Division Office at DepED- CAR Regional Office, Wangal, La Trinidad, Benguet. **On or before 2 pm of September 14, 2020** Quotations submitted by the supplier should be ***inclusive of tax.***

**B. Requirements**

The supplier should:

1. Submit duly accomplished/signed ***Request for Quotation (RFQ) Documents (Section I and Section II)*** together with the copies of the following:

- i. 2020 Mayor's/Business Permit
- ii. PhilGEPS Registration number

**On or before 2 pm of September 14, 2020**

2. Submit
  - i. Income/Business Tax Return
  - ii. Omnibus Sworn Statement***prior to notice of award.***



Address: Wangal, La Trinidad, Benguet, 2601  
Telephone No: (074) 422 – 1318 | Fax No.: (074) 422-4074  
Website: [www.depedcar.ph](http://www.depedcar.ph) | Email Address: [car@deped.gov.ph](mailto:car@deped.gov.ph)



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**C. Award/Contract**

1. DepED-CAR RO shall award the Purchase Order to the service provider whose offer is determined to be the lowest complying and responsive quotation.
2. The quotation of the service provider and his acceptance of the Purchase Order shall constitute a binding contract between DepED-CAR RO and the Supplier.

**E.** DepED-CAR RO reserves the right to accept or reject any quotation, to annul or cancel the process, and to reject all quotations at any time prior to the award of the Purchase Order, without thereby incurring any liability to the affected Supplier(s). It has no responsibility whatsoever to compensate the supplier for any expense incurred in the preparation of the quotation nor does it have any obligation to inform the affected Supplier(s) of the reasons of its decision.

I hereby concur/certify to comply with the above terms/conditions:

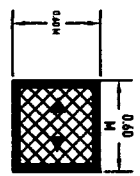
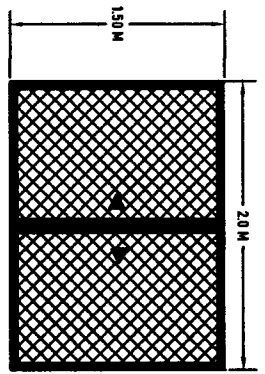
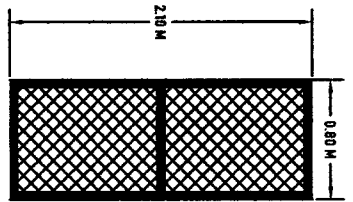
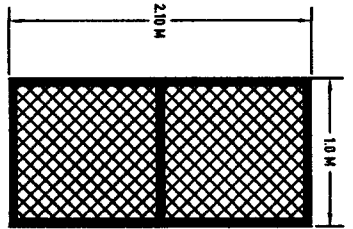
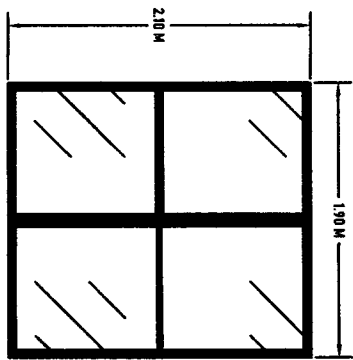
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Name of supplier	Signature Over Printed Name of Representative	Date
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NO. OF SETS	4 SETS	1 SET	1 SET	1 SET	1 SET
ITEM	GLASS DOOR (BUTTERFLY TYPE), TINTED - COMPLETE w/ LOCKSET	ALUMINUM SCREEN DOOR - COMPLETE w/ LOCKSET	ALUMINUM SCREEN DOOR - COMPLETE w/ LOCKSET	ALUMINUM WINDOW SCREEN	ALUMINUM BATHROOM WINDOW SCREEN

PREPARED BY:

CHECKED BY:

RECOMMENDING APPROVAL:

APPROVED BY:

PROJECT TITLE:

OWNER:

SHEET NO.:

*[Signature]*  
**KEMERY G. RIZALDO**  
 ENGINEER I

*[Signature]*  
**CHRISTOPHER B. MADRAN**  
 ENGINEER III

**JENNIFER ANDE**  
 CHIEF, HRDD

*[Signature]*  
**MAY B. ECLAN, Ph.D., CSO V**  
 REGIONAL DIRECTOR

**REPLACEMENT OF DAMAGED GLASS DOOR AT NEAP THIRD FLOOR AND INSTALLATION OF NEW SCREEN DOORS AND WINDOW SCREEN**

**DEPARTMENT OF EDUCATION- CAR REGIONAL OFFICE**  
 SHEET CONTENT:  
**DOORS AND WINDOWS SCHEDULE**

**A1**  
**1**