



Republic of the Philippines
Department of Education
Cordillera Administrative Region

REQUEST FOR QUOTATION
(RFQ No. 20-09-060)

**PROJECT: CATERING SERVICES FOR THE CONDUCT OF INTERNAL QUALITY
AUDIT AND YEAR 2 - SURVEILLANCE**

INVITATION

Date: September 7, 2020

Request for Quotation No.: 20-09-060

To Eligible Suppliers:

The DepED-CAR Regional Office through its Bids and Awards Committee (BAC), invites suppliers to quote for the **CATERING SERVICES FOR THE CONDUCT OF INTERNAL QUALITY AUDIT AND YEAR 2 - SURVEILLANCE** to be held at the SNC Hall, DepEd Regional Office Compound, Wangal, La Trinidad, Benguet on September 24-25, 2020, and November 18-20, 2020. Quotations should be **inclusive** of tax.

The total approved Budget for the project is **Php 67,900.00.**

Quotations with supporting documents may be submitted in person, by letter, facsimile or thru email at depedcar.bacsecretariat@gmail.com **not later than 2 pm of September 7, 2020.** For any inquiry, please refer to the members of the BAC Secretariat at DepED-CAR RO, Wangal, La Trinidad, Benguet with telefax numbers (074) 422-1804 / 422-5155. Upon receipt of quotation/s on the submission deadline, the BAC shall open the quotations.

Very truly yours,


FLORANTE E. VERGARA
BAC Chairperson

Bacsec/CDAD/jlc



Address: Wangal, La Trinidad, Benguet, 2601
Telephone No: (074) 422 – 1318 | Fax No.: (074) 422-4074
Website: www.depedcar.ph | Email Address: car@deped.gov.ph



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I. QUOTATION FORM
(RFQ No. 20-09-060)

CATERING SERVICES FOR THE CONDUCT OF INTERNAL QUALITY AUDIT AND YEAR 2 - SURVEILLANCE

ABC: Php 67,900.00

Item No.	Date	QTY	Description	Unit Price	Total
September 24-25, 2020					
	September 24, 2020	57 pax	AM Snack		
		57 pax	Lunch		
		57 pax	PM Snack		
	September 25, 2020	57 pax	AM Snack		
		57 pax	Lunch		
		57 pax	PM Snack		
November 18-20, 2020					
	Nov. 18, 2020	1 pax	Dinner		
	Nov. 19, 2020	1 pax	Breakfast		
		58 pax	AM Snack		
		20 pax	Lunch		
		20 pax	PM Snack		
		1 pax	Dinner		
	Nov. 20, 2020	1 pax	Breakfast		
		20 pax	AM Snack		
		20 pax	Lunch		
		58 pax	PM Snack		
Note: With unlimited coffee/tea con milk. Please see proposed menu					
TOTAL					

Respectfully returned to the Chairman of the BAC, DepED-CAR RO, with prices (inclusive of tax) herein quoted. All requirements/terms/conditions specified by that Office in this RFQ (Section I and Section II) are hereby accepted.

Name of Business and Signature of Supplier _____
 Contact No. _____



Address: Wangal, La Trinidad, Benguet, 2601
 Telephone No: (074) 422 – 1318 | Fax No.: (074) 422-4074
 Website: www.depedcar.ph | Email Address: car@deped.gov.ph



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II. TERMS AND CONDITIONS
(RFQ No. 20-09-060)

A. Submission of Quotations

The Requests for Quotation documents can be faxed or emailed to you upon request provided you provide your telefax number/email address. These may also be taken at the Administrative Division Office of the DepED-CAR Regional Office.

Quotations and any other requirement stated below, if submitted personally, should be received at the Administrative Division Office at DepED- CAR Regional Office, Wangal, La Trinidad, Benguet. **Not later than 2 pm of September 11, 2020** Quotations submitted by the supplier should be ***inclusive of tax.***

B. Requirements

The supplier should:

1. Submit duly accomplished/signed ***Request for Quotation (RFQ) Documents (Section I and Section II)*** together with the copies of the following:

- i. 2020 Mayor's Permit/Business Permit
 - ii. PhilGEPS Registration number
- On or before 2 pm of September 11, 2020;**

2. Submit

- i. Income/Business Tax Return
- ii. Omnibus Sworn Statement

Prior to issuance of Notice of award.





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C. Award/Contract

1. DepED-CAR RO shall award the Purchase Order to the supplier whose offer is determined to be the lowest complying and responsive quotation.
2. The quotation of the supplier and his acceptance of the Purchase Order shall constitute a binding contract between DepED-CAR RO and the Supplier.
3. For the number of participants during the activity proper, 90% is the guaranteed number. The procuring entity shall pay for the actual number in excess of the 90%.

D. Deliveries and Inspection

The winning caterer shall coordinate with the program owner with regards the time of meals and the designated area where the meals are to be served.

E. DepED-CAR RO reserves the right to accept or reject any quotation, to annul or cancel the process, and to reject all quotations at any time prior to the award of the Purchase Order, without thereby incurring any liability to the affected Supplier(s). It has no responsibility whatsoever to compensate the supplier for any expense incurred in the preparation of the quotation nor does it have any obligation to inform the affected Supplier(s) of the reasons of its decision.

I hereby concur/certify to comply with the above terms/conditions:

Name of supplier	Signature Over Printed Name of Representative	Date
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Menu for the Conduct of Internal Quality Audit and Year-2 Surveillance

September 24, 2020 – Internal Audit	
AM SNACK	Bico, fruit juice
LUNCH	Rice, Chopsuey with quail egg, sinigang na baboy, fried bangus, buko juice
PM SNACK	Ham Sandwich, chocolate drink
September 25, 2020 – Internal Audit	
AM SNACK	Pancit Guisado with longjohn and fruit juice
LUNCH	Rice, Lechon Kawali, Pinacbet and fish sinigang, fruit juice
PM SNACK	Bilo-bilo with langka with fruit juice
Note:	With everyday unlimited coffee/tea con milk
November 18, 2020 – Year-2 Surveillance	
DINNER FOR 1 DQS	Rice, Chicken Inasal, vegetables, banana, coffee
November 19, 2020 – Year-2 Surveillance	
BREAKFAST FOR 1 DQS	Rice, Egg tinapa with tocino, vegetables, coffee
AM SNACK	Toasted Siopao, Chocolate Drink
LUNCH	Rice, Beef Ampalaya, Fried Chicken, Soup, Leche Flan
PM SNACK	Guinataang lelot, balatong, buko juice
DINNER FOR 1 DQS	Rice, Pork Adobo, fried fish, pineapple, vegetables
November 20, 2020 – Year-2 Surveillance	
BREAKFAST FOR 1 DQS	Rice, Tortang talong, tapa, banana, coffee
AM SNACK	Arrozcaldo with egg and chicken
LUNCH	Rice, Giniling con patatas, ginisang sayote with pork, fish sinigang
PM SNACK	Ginataang mais, fruit juice
Note:	With unlimited coffee/tea con milk

