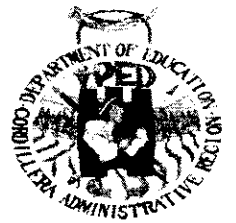




Republic of the Philippines
DEPARTMENT OF EDUCATION
CORDILLERA ADMINISTRATIVE REGION
Wangal, La Trinidad, Benguet



MINUTES OF PRE-PROCUREMENT

SNC Hall

November 15, 2019 10:00-11:30AM

Present:

1. Atty. Sebastian G. Tayaban- Co-Chairman
2. Aida L. Payang- Vice Chairman
3. Edgardo T. Alos- BAC Member
4. Christopher Hadsan- End User
5. Cornelia Adaci-Dulnuan- Secretariat
6. Cristina L. Paquit- Secretariat
7. Rogelia A. Rique- Secretariat
8. Jose Lorenzo Cubarubias-- Secretariat
9. Marvin John Flores- Secretariat
10. Eugene Aquino- Secretariat
11. Kevin B. David- TWG
12. Jester, Calixto Seth- TWG
13. Sibrino C. Batne- WWW Construction
14. Wayland T. Calitong- WWW Construction
15. Jerome Sakiwat- Donato-Sakiwat Construction
16. Ronald Nuyces- 3CA Builders
17. Gerald Gaymen- GEGA Eng'g & Construction
18. Amor Paredes- Rhob Constuction

Agenda:

- Pre-Bid Conference for the Electrification of Un-energized Schools and Modernization of Electrical Systems on Grid Schools under CY 2019 Basic Educational Facilities Fund

Meeting Proper:

- Presentation of Agenda by Atty Sebastian G. Tayaban the BAC CO-Chairman which is the Electrification of Un-energized Schools and Modernization of Electrical Systems on Grid Schools under CY 2019 Basic Educational Facilities Fund with an ABC of Php 32,995,115.99 which was clustered into 3 lots.
- Introduction of BAC Members, Secretariat, TWG and the present Suppliers
- Presentation of the BID Docs, Specs and Requirements by Engineer Christopher Hadsan together with Engineer Kevin David and Engineer Jester Calixto.
- The Project was cluster into three (3) lots

Lot No.	Schools	Location	ABC	Contract Duration
1	Rizal Elementary School, Loakan Elementary School, Pines City	Baguio City	10,780,611.46	120 C.D

	National High School			
2	Apolinario Mabini ES, Baguio City NHS-MAIN Joaqin Smith NHS	Baguio City	12,331,521.23	120 C.D.
3	Lucban ES Guisad Valley NHS	Bgauio City	9,882,983.30	120 C.D.

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Discussions/ Agreements:

ISSUES	AGREEMENTS
1. Transformer	➤ Transformer will be procured at BENEKO so that maintenance will not be a problem later on. (Buy-Back Scheme)
2. Experience and trainings of Lineman	➤ Should have 2 years experience (for Bid Bulletin) ➤ Should be TESTDA Accredited, aside from TESDA NEA Accredited trainings or line man is accepted. (for BID Bulletin)
3. Project Engineers	➤ Should be Electrical Engineer ➤ Civil Engineers are not required
4. Construction Foreman (experience)	➤ 2 years experience (for BID Bulletin)
5. Certification of no-slippage	➤ For the ongoing projects only
6. PCAB Licence	➤ Small B Category ➤ Similar Contract with experience should be 50% without similar contract is within the ARCC
7. Site Inspection	➤ Pictures will be attached with the TIC and or principal
8. Soft copy in flash drive of (1) & (2)	➤ Soft copy submitted should be the same with hard copy most submitted and it should be in excel files.
9. Cash Flow	➤ It will be per month
10. Terms of Payment	➤ 15% mobilization Equipments/materials should be available on site) ➤ 50% and 100% billing
11. Special Power of Attorney	➤ Special Power of Attorney should be project based, It can be per lot or as one ➤ No need for SPA on the purchased of BID DOCS
12. Overhead (electrical wire)	➤ Preferably "ROYU, PHELPS DODGE" ➤ Can submit other "BRAND" for Approval
13. Generator	➤ There should be a pre-inspection before installation.

14. BID Opening	<ul style="list-style-type: none">➤ November 27, 2019 at 10 am➤ Last submission of Bids will be on November 27, 2019 at 9:45am.➤ Venue for submission will be at the Administrative Division, DepEd CAR, Wangal, La Trinidad Benguet
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Adjournment:

There being no matters to discuss, the meeting adjourned at 11:30am.

Prepared by:


ROGELIA A. RIQUE
BAC Secretariat

Noted by:


ATTY. SEBASTIAN G. TAYABAN
Co-Chairman-BAC