



Republic of the Philippines
DEPARTMENT OF EDUCATION
CORDILLERA ADMINISTRATIVE REGION
Wangal, La Trinidad, Benguet



MINUTES OF PRE-PROCUREMENT

RNEAP-MINI CONFERENCE

December 12, 2019 9:00AM

Present:

1. Atty. Sebastian G. Tayaban- Co-Chairman
2. Pio-Ecuan- BAC Member
3. Edgardo T. Alos- Member
4. Narcisa C. Magno- End User
5. Cornelia Adaci-Dulnuan- Secretariat
6. Rogelia A. Rique- Secretariat
7. Archie Russel Baluyo- Secretariat
8. Marvin John Flores- Secretariat
9. Eugene Aquino- Secretariat
10. Jester, Calixto Seth- TWG
11. Cullen Wegiyon-TWG
12. Christopher Hadsan-TWG
13. Engr Rene Austria- R.A Lacanlale Const.
14. Eugene Celino- ARCGO
15. Julio Liis- Remnant Builders
16. Jhonnie Baydon-JDA Contn & Gen. Mdse
17. Franco Adian-J M-MAS Cons & Gen. Merchandise
18. Virgilio Kelly- Right Anchor Constn
19. Ariel B. Palinget- PBAJ Constn & Supply
20. Emmanuel Leo- Leo Heirs Constn

Agenda:

- Pre-Bid Conference for the Repair and Rehabilitation of NEAP Building Baguio City

Meeting Proper:

- Opened by Atty Sebastian G. Tayaban
- Introduction of BAC Members, Secretariat, TWG and the prospective Suppliers
- Presentation of Agenda which is the Repair and Rehabilitation of NEAP Building Baguio City with an ABC of Php 15,000,000.00.
- Presentation of the Scope of Work and Terms of reference by Engineer Christopher Hadsan together with Engineer Jester Calixto.

Discussions/ Agreements:

ISSUES	AGREEMENTS
1. Methodology of Soil Treatment	➤ We will refer to the Consultant of NEAP
2. Site Inspection	➤ They will be accompanied by the architect but the inspection should be signed by the Narcisa Magno NEAP In charge or her authorized representative
3. Certification of no-slippage	<ul style="list-style-type: none"> ➤ Certificate of slippage/no slippage ➤ For the ongoing projects only ➤ This should be signed by the engineer and HOPE of the Agency not the contractor ➤ As per GPB a 10% slippage is allowed for 2 or more project and 15% for one project
4. Masonry Work (Roofing)	➤ Still for finalization but before the construction the colour will be issued
5. Electrical Works	➤ Not all will be replaced
6. Tile Works	➤ Per Square meter
7. Painting works	➤ Phase 1, Primer only finishing will be Phase 2
8. Electronics & Communication work ➤ What if it will be removed so that it will not be included in the scope of work	<ul style="list-style-type: none"> ➤ It's not yet final (subject for USEC's approval) ➤ It may to be considered for deletion/variation
9. Scope of Work	<ul style="list-style-type: none"> ➤ All the scope of work is not yet final however the major part of it is already there ➤ Still for review and finalization on or before December 16 the second bid bulletin will be issued
10. Financial computation	➤ Soft copy submitted should be the same with hard copy most submitted and it should be in excel files in a form of USB not CD
11. Completed project with	➤ For the last 3 years

statement of the single largest completed contract	➤ New license can still participate provided that he has a 50% of ARCC
12. Report	➤ Weekly, Monthly only not daily
13. Other matters	<ul style="list-style-type: none"> ➤ The signatories will be the Deped CAR Regional office ➤ The project supervision still to be clarified if who will be in charged ➤ The final 2nd bid bulletin will be issued not later than December 16 (all the revisions in the scope of work, program of work will be included there)

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Adjournment:

There being no matters to discuss, the meeting adjourned at 10:00AM

Prepared by:


ROGELIA A. RIQUE
BAC Secretariat

Noted by:


ATTY. SEBASTIAN G. TAYABAN
Co-Chairman-BAC