



Republic of the Philippines
Department of Education
 Cordellera Administrative Region

MINUTES OF PRE-PROCUREMENT
 SNC Hall
 November 4, 2020- 11:30-12:00AM

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Present:

1. Florante E. Vergara- Chairman
2. Atty. Sebastian G. Tayaban- Co-Chairman
3. Aida L. Payang- Vice Chairman
4. Edgardo T. Alos- Member
5. Ethilyn E. Taqued- Member
6. Randolph Flynn B. Daculog- End User
7. Cornelia Adaci-Dulnuan- Secretariat
8. Cristina L. Paquit- Secretariat
9. Rogelia A. Rique- Secretariat
10. Jose Lorenzo Cubarubias- Secretariat
11. Archie Russel Baluyo- Secretariat
12. Eugene Aquino- Secretariat
13. Jefferson Villena- Secretariat

Agenda:

- Pre-Bid Conference for the Procurement for Supply and Delivery of Office Supplies and Materials

Meeting Proper:

- No Bidders Present

Discussions/ Agreements:

ISSUES	AGREEMENTS
1. Supplies	➤ The Supplies if for the fourth quarter of 2020.
2. ABC	➤ Lot 1- PHP 1,248,548.45 ➤ Lot 2- Php 601,150.00
3. Schedule of Delivery	➤ the delivery will be 45 days after the receipt of Notice to Proceed. (for Bid Bulletin)
4. Statement of Bidders for all its ongoing government and private contracts including contracts awarded but not yet started	➤ Names of Outstanding Contracts with other contracting party, i.e. Procuring entity or private company allowed by the rules, contact date, period and amount or value ➤ For goods, kind of goods and dates of delivery

<p>5. Statement of the Bidder's SLCC similar to the contract to be bid</p>	<ul style="list-style-type: none"> ➤ For Bid Bulletin ➤ Name of the completed contract with contract date, period and amount, which should correspond to the required percentage of the ASBC to be bid, adjusted to current prices using PSA consumer price indices, when necessary ➤ For Goods, the relevant period delivery date when the said SLCC was completed; end user's acceptance or official receipt/s issued for the contract, if complete; and ➤ Description of the similar project or major category of work. ➤ For Bid bulletin
<p>6. Representative</p>	<ul style="list-style-type: none"> ➤ Any representative should present Special Power of Attorney
<p>7. Omnibus Sworn Statement</p>	<ul style="list-style-type: none"> ➤ Used the new form with 10 provisions instead of 9 ➤ (for Bid Bulletin)
<p>8. Bid Opening</p>	<ul style="list-style-type: none"> ➤ November 16,2020 at SNC Hall, 10:00 AM.

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Adjournment:

There being no matters to discuss, the meeting adjourned at 12:00AM

Prepared by:


ROGELIA A. RIQUE
BAC Secretariat

Noted by:


FLORANTE E. VERGARA
Chairman-BAC