Department of Education
CORDILLERA ADMINISTRATIVE REGION
INITIAL EVALUATION RESULT (IER)

Position: Administrative Aide III (Clerk I)

Salary Grade and Monthly Salary: 3/P 14678,1

Qualification Standards:

Education	Completion of two-year studies in college
Training	None required
Experience	None required
Eligibility	Career Service (Subprofessional)/First Level Eligibility)

No.	Application Code	Education	Training		Experience		Eligibility	Remarks (Qualified or Disqualified)
			Title	Hours	Details	Years		
1	CAR-RO-ADAIII-2024-01	Bachelor of Science in Agribusiness Major in Marketing Management (06/30/2023)	a. Foundation of Computer Emergency Response Team (FCERT) Training; b. Basic Bookkeeping training and workshop	24 hrs	a. 11/2023 to 4/19/2024 - Intern Staff under CSWP-CG, BSU	5.5 mos	PD 907	Qualified
2	CAR-RO-ADAIII-2024-02	Bachelor of Science in Business Administration Major in Financial Management (06/6/2015)	A. Occupational Safety and Health;	8 hrs	a. 2/1/2017 to 03/9/2023 - Accounting Clerk, Stotenberg Fuel and Services Corp.; b. 7/4/2106 to 1/31/2017 - Cashier, Puregold Duty Free; c. 3/1/2016 to 5/31/2016 - Job Order, PEO, LGU- Kalinga; etc...	More than 5 years	CS Sub prof; CS Prof	Qualified
3	CAR-RO-ADAIII-2024-03	Bachelor of Technology and Livelihood Education (June 28, 2022)	a. Gender Sensitivity Training; b. Municipal Training of Trainers for Participatory Barangay Development Planning;...	40 hrs			RA 1080 (LET)	Qualified
4	CAR-RO-ADAIII-2024-04	Bachelor of Early Childhood Education (June 30, 2023)	a. Competency-Based Performance Management Training for Administrative & Non-Teaching Personnel; b. Basic Computer Literacy	More than 40 hrs			RA 1080 (LET)	Qualified
5	CAR-RO-ADAIII-2024-05	Bachelor of Secondary Education Major in PEHM (March 24, 2013)	a. Advance Computer Skills Training;	More than 40 hrs	a. 1/16/2018 to 12/31/2020 - Project Associate, PBSP Inc.	2 yrs 11.5 mos	RA 1080 (LET)	Qualified
6	CAR-RO-ADAIII-2024-06	Bachelor of Secondary Education Major in Science	a. Microsoft Digital Literacy;	8 hrs			CS Professional	Qualified
7	CAR-RO-ADAIII-2024-07	Bachelor of Science in Environmental Science (BSES) (June 14, 2018)	a. Data/Records Management; b. MS Excel 101: Become a Spreadsheet Pro; c. Computer Upskills Training: ICT Integration in the 21st Centruy Education	More than 40 hrs	a. 7/17/2023 to present - ADA IV, BSU	9 mos	RA 1080 (LET)	Qualified

No.	Application Code	Education	Training		Experience		Eligibility	Remarks (Qualified or Disqualified)
			Title	Hours	Details	Years		
8	CAR-RO-ADAIII-2024-08	Bachelor of Elementary Education (May 18, 2019)	(blank)	0			RA 1080 (LET)	Qualified
9	CAR-RO-ADAIII-2024-09	Bachelor of Physical Education (BPE) Major in School Physical Education (June 19, 2019)	a. Leading with HOPE: ILEAD for Records Mgmt. and Document Training System (DTS); b. Training and Re-orientation on the use of LIS, BEIS and Other IS	More than 40 hrs	a. 9/25/2023 to present - ADA , DepEd CAR;	6 mos	RA 1080 (LET)	Qualified
10	CAR-RO-ADAIII-2024-010	Bachelor of Elementary Education (Sept. 10, 2018)	a. CapB on Communication Crisis Mgmt. and Advance Communication Skills; b. Gender Sensitivity Rating;	More than 40 hrs	a. 9/25/2023 to present - ADA, DepEd CAR; b. 5/16/2023 to 9/25/2023 - GIP, LGU Tublay; c. 9/15/2018 to 12/15/2020 - Technical	3 yrs and 2.5 mos	RA 1080 (LET)	Qualified

Prepared and certified correct by:

DUMAS D. ABAN

Administrative Officer II

Date: MAY 2 9 2024