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**PALARONG PAMBANSA SECRETARIAT**  
Department of Education  
Philippines Sports Commission  
Department of Interior and Local Government



**MEMORANDUM**

**TO :** REGIONAL DIRECTORS  
REGIONAL SPORTS OFFICERS  
SCHOOLS DIVISION SUPERINTENDENTS  
HEAD, PUBLIC ELEMENTARY AND SECONDARY SCHOOLS  
MINISTER, BASIC, HIGHER, AND TECHNICAL EDUCATION, BARMM

**FROM :** *[Signature]*  
**ATTY. REVSEE A. ESCOBEDO**  
Undersecretary  
Field Operations, Palarong Pambansa Secretariat and DEACO

*[Signature]*  
**JOEL S. ERSTAIN, CSEE**  
Director  
Palarong Pambansa Secretariat

**SUBJECT :** National Virtual Training Workshop in Coaching Dancesport for DepEd Teachers

**DATE :** December 15, 2021

1. In its effort to upgrade the level of competencies of coaches even during the pandemic, the Department of Education (DepEd), through the Palarong Pambansa Secretariat shall conduct a National Virtual Training Workshop in Coaching Dancesport for DepEd Teachers on January 31, 2022 and February 1, 2, 3 and 4, 2022 via Zoom.
2. The training aims to update the coaches of dancesport in the conduct of the competition, updated guidelines and rules and of the sport in the new normal and maximize the proper execution of skills in coaching our athletes.
3. Participants of this training course shall be the existing and aspiring dancesport coaches from the different school divisions nationwide. The participant should also have an experience in coaching in both disciplines

DEPARTMENT OF EDUCATION  
RECORDS SECTION, REGIONAL OFFICE - CAR  
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BY: \_\_\_\_\_ TIME \_\_\_\_\_



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Cordillera Administrative Region

January 5, 2022

**To :** Schools Division Superintendents  
All Division

For information, guidance and appropriate action.

**ESTELA LEON-CARIÑO, EdD, CESO III**  
Director IV/Regional Director

For the Regional Director:  
*[Signature]*  
**FLORANTE E. VERGARA**  
Schools Division Superintendent  
Officer-In-Charge  
Office of the Assistant Regional Director



028 0105 017

## REGISTRATION OF PARTICIPANTS IN DANCESPORT

**Palarong Pambansa** <palarong.pambansa@deped.gov.ph>

Tue, Jan 4, 2022 at 2:16 PM

To: "cc: DepEd I Ilocos Region" <region1@deped.gov.ph>, DepEd II Cagayan Valley <region2@deped.gov.ph>, Department of Education Regional Office III <region3@deped.gov.ph>, DepEd Region IV-A CALABARZON <region4a@deped.gov.ph>, mimaropa region <mimaropa.region@deped.gov.ph>, DepEd V Bicol Region <region5@deped.gov.ph>, DepEd VI Western Visayas <region6@deped.gov.ph>, DepEd Region VII Central Visayas <region7@deped.gov.ph>, Region VIII Eastern Visayas <region8@deped.gov.ph>, DepEd RO-IX ZamPen <region9@deped.gov.ph>, Department of Education Region 10 <region10@deped.gov.ph>, DepEd XI Davao Region <region11@deped.gov.ph>, DepEd XII Soccsksargen <region12@deped.gov.ph>, DepEd Region XIII CARAGA <caraga@deped.gov.ph>, DepEd National Capital Region <ncr@deped.gov.ph>, DepEd Cordillera Administrative Region <car@deped.gov.ph>, mbhte barmm <mbhte.barmm@deped.gov.ph>

Good day!

Here is the registration form for the Dancesport in Officiating and Coaching Kindly acknowledge this email once received.

Thank you and God Bless.

For NVTW in Coaching Dancesport, just click the link below:

[https://docs.google.com/forms/d/e/1FAIpQLScho9LLTtLozZdko3TeC\\_HqGwRjBTH\\_kC\\_VwTX7OcDP26xVSQ/viewform?fbclid=IwAR34fPIbhAbHL-FywqLSe\\_k4ab3A52Ez5bnwKx\\_uYmLG-nLXYJrICjzVEK4](https://docs.google.com/forms/d/e/1FAIpQLScho9LLTtLozZdko3TeC_HqGwRjBTH_kC_VwTX7OcDP26xVSQ/viewform?fbclid=IwAR34fPIbhAbHL-FywqLSe_k4ab3A52Ez5bnwKx_uYmLG-nLXYJrICjzVEK4)

For NVTW in Officiating Dancesports, just click the link below:

[https://docs.google.com/forms/d/e/1FAIpQLSfrK3MNkN1ZKiVP4w1cTqodBlr1ZtN9DtZn6An8JXYYa76TQ/viewform?fbclid=IwAR0Go8TwTm\\_EpRjOfIbO1FkkC8mCFHTJ\\_0VRPvtXNGsySznSGFOz3243EOs](https://docs.google.com/forms/d/e/1FAIpQLSfrK3MNkN1ZKiVP4w1cTqodBlr1ZtN9DtZn6An8JXYYa76TQ/viewform?fbclid=IwAR0Go8TwTm_EpRjOfIbO1FkkC8mCFHTJ_0VRPvtXNGsySznSGFOz3243EOs)

January 3, 2021

MEMORANDUM

**ADDENDUM TO A MEMORANDUM ON THE  
NATIONAL TRAINING WORKSHOP IN OFFICIATING DANCESPORT FOR DEPED TEACHERS**

1, Clarification about the participants relative to the conduct of the National Virtual Training Workshop in Officiating Dancesport for DepEd Teachers on January 17 – 21, 2022. Participants will be 1 Regional Sports Manager (RSM)/TM and 1 Division Sports Manager (DSM)/TM

*Participants will be identified with the following qualifications and requirement:*

1. *Division Sports Manager must be endorsed by the Division Sports Officer.*
2. *Regional Sports Manager must be endorsed by the Regional Sports Officer*
3. *Secure the accomplished confirmation sheet from the DSO/RSO (see Enclosure 5).*
4. *Has experience in officiating in Division, Regional Meet or Palarong Pambansa.*
5. *Has a strong access in internet connection.*
6. *Must provide proper outfit/ attire in dancesport (preferably black/ white)*
7. *Secure enough space to participate in the workshop.*
8. *Must be physically fit.*

2. Other identified participants are the following where the names were listed in the enclosure of the Memo.

1. 2019 Palarong Pambansa Technical Officials
2. National Deped Licensed Adjudicators

3. For your information and Guidance.





**PALARONG PAMBANSA SECRETARIAT**  
*Department of Education*  
*Philippines Sports Commission*  
*Department of Interior and Local Government*



**MEMORANDUM**

**TO :** **REGIONAL DIRECTORS**  
**REGIONAL SPORTS OFFICERS**  
**SCHOOLS DIVISION SUPERINTENDENTS**  
**HEAD, PUBLIC ELEMENTARY AND SECONDARY**  
**SCHOOLS**  
**MINISTER, BASIC, HIGHER, AND TECHNICAL**  
**EDUCATION, BARMM**

**FROM :**   
**ATTY. REVSEE A. ESCOBEDO**  
*Undersecretary*  
Field Operations, *Palarong Pambansa Secretariat* and DEACO

  
**JOEL S. ERSTAIN, CSEE**  
*Director IV*  
*Palarong Pambansa Secretariat*

**SUBJECT :** **National Virtual Training Workshop in Coaching**  
**Dancesport for DepEd Teachers**

**DATE :** December 15, 2021

1. In its effort to upgrade the level of competencies of coaches even during the pandemic, the Department of Education (DepEd), through the *Palarong Pambansa Secretariat* shall conduct a National Virtual Training Workshop in Coaching Dancesport for DepEd Teachers on January 31, 2022 and February 1, 2, 3 and 4, 2022 via Zoom.
2. The training aims to update the coaches of dancesport in the conduct of the competition, updated guidelines and rules and of the sport in the new normal and maximize the proper execution of skills in coaching our athletes.
3. Participants of this training course shall be the existing and aspiring dancesport coaches from the different school divisions nationwide. The participant should also have an experience in coaching in both disciplines

(Latin and Standard). Participants should also be physically and mentally fit. Participants should strictly wear only either their DepEd, division or regional polo shirts during the seminar.

4. Regions may recommend 2 participants each (1 Elementary and 1 Secondary) for the webinar. They may submit the recommended list to the *Palarong Pambansa* Secretariat via email at [palarongpambansa@deped.gov.ph](mailto:palarongpambansa@deped.gov.ph). Participants must complete the attendance for the whole seminar to be eligible to receive a certificate.
5. Attached herewith is the copy of the training matrix and the list of resource speakers for the activity.
6. Expenses for the training such as honoraria of resource speaker/lecturer and internet connectivity of the Technical Working Group and other incidental expenses relevant to the staging of the activity shall be borne by the Philippine Dancesport Federation.
7. For more information, inquires and confirmation of attendance, all concerned may also contact telephone number 02-86381790 or through the email provided above.
8. Attach here is a copy of the tentative program for the whole seminar.
9. For your guidance and strict compliance.



Republic of the Philippines  
**Department of Education**

December 10, 2021

**ATTY. REVSEE A. ESCOBEDO**

Undersecretary

Field Operation, Palarong Pambansa Secretariat and DEACO

Secretary General, Palarong Pambansa

DepEd Central Office, Pasig City

Attn: **JOEL S. ERESTAIN**

Director IV

Sir:

Greetings of peace!

This is to inform your good office that the Philippine Dancesport Federation (NSA) has approved my request for the sponsorship of our resource speaker for our proposed ***National Virtual Training Workshop in Coaching Dancesport***.

In this regard, we are requesting from your good office for your kind approval of our proposal to conduct a ***National Virtual Training Workshop in Coaching Dancesport for Deped Teachers on January 31 – February 4, 2022***. *The training aims to update the coaches of dancesport in the conduct of the competition, updated guidelines and rules and of the sport in the new normal and maximize the proper execution of skills in coaching our athletes.*

We are requesting the Regional Sports Officers that each Division will provide two (2) participants (preferably has an experience in coaching in both disciplines (Latin and Standard); 1 Elementary and 1 Secondary)

Hoping for your kind response and approval regarding this matter. Thank you so much and God Bless.

Very truly yours,

  
**MARIA DONNA D. COSEJO**

Dancesport

Palarong Pambansa Sports Manager



Republic of the Philippines  
**Department of Education**

Enclosure 1: *Training Proposal*

## TRAINING PROPOSAL

**I. Title of the Training**

*“National Virtual Training Workshop in Coaching Dancesport for DepEd Teachers”*

**II. Objectives**

At the end of this training, the participants must be able to:

1. Identify the updated rules and regulations of Dancesport in the new normal.
2. Properly execute the learned skills in coaching not only in one discipline but both Discipline (Latin and Standard) in Dancesport.
3. Make a Training Design in coaching Dancesport
4. Disseminate knowledge and skills to Dancesport coaches in their division.
5. Identify the new proposed guidelines of the Palarong Pambansa.

**III. Rationale**

Sports have a significant role in mobilizing society to face health threats. Additionally, the contribution of sport to preventive health care is becoming increasingly important and is making its way into many new policies. Despite social distancing becoming the new norm, sport can be a great way of bringing people back together in the future.

Due to pandemic and the postponement of the Palarong Pambansa, the coaches need to update their knowledge and skills in coaching Dancesport. Hence, a National Virtual Training Workshop in Coaching Dancesport for DepEd Teachers is hereby proposed.

**IV. METHODOLOGY**

- A. **Date:** January 31 – February 4, 2022  
 B. **Venue:** Online via Zoom platform  
 C. **Target Participants:**

PARTICIPANTS	No. Of Division	TOTAL
2 Division Coaches	223	<b>446</b>



**Republic of the Philippines**  
**Department of Education**

*Note: Target participants will be identified with the following qualifications and requirement:*

1. Participants must be endorsed by the Division Sports Officer.
2. Secure the accomplished confirmation sheet from the DSO (see Enclosure 5).
3. Has experience in coaching in both discipline in Division, Regional Meet or Palarong Pambansa.
4. Has a strong access in internet connection.
5. Must provide proper outfit/ attire in dancesport (preferably black/ white)
6. Secure enough space to participate in the workshop.
7. Must be physically fit.

**D. Estimated Budget for the Activity:**

ITEMS		SOURCE OF FUND
Three (3) Resource Speakers/Trainers 1. Mr. Crisaldo “Loloi” Rendon 2. Ms. Julie Flintham 3. Mr. Lowell “Louie” Tan	NSA Speakers	Sponsored by: Philippine Dancesport Federation)
1. Serafin Villodres 2. Maria Donna D. Cosejo	Deped Speakers	FREE
ZOOM Meeting Account Subscription		Sponsored
E- certificates with QR Code		Sponsored

**E. Post Evaluation of Technical Work Group**

This aims to identify the strength and weaknesses of the National Virtual Training Workshop in Officiating Dancesport for DepEd Teachers. This will be done on January 7, 2022 at 9:00 o’clock in the morning with the Palarong Pambansa Secretariat.

**V. MONITORING AND EVALUATION**

To ensure the effective and efficient conduct of this Training Workshop, the following must be done:

To ensure the effective and efficient conduct of this Training Workshop, the following must be done:

1. The committee in will provide a pretest on or before the 1<sup>st</sup> day of the training through Google Form that will be sent in your e-mail address. Post test will be provided on the 5<sup>th</sup> day of the training.
2. There will be an assessment each day that will be done through google forms. Participants who will be ranked based on their total score that they will receive





Republic of the Philippines

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from day 1 to Day 4. Top 10 participants will be recognized and rank 1, 2 and 3 will be given an award. In case of the tie, they will be provided clincher questions.

- 3. Monitoring to be done by the Team from Palarong Pambansa Secretariat and by the National Dancesport Sports Manager.
4. An online evaluation form shall be provided to participants and must be accomplished before the issuance of certificates. No evaluation, no certificate.

VI. TECHNICAL WORKING GROUP

Table with 3 columns: Committee Name, Role, and Member Name. Committees include Documentation, Program and Technical, Communication, Registration, Evaluation, Invitation and Certificate, and Attendance And Monitoring of Output.

Prepared by:

MARIA DONNA D. COSEJO
Dancesport Sports Manager
Palarong Pambansa

Noted:

JOEL S. ERESTAIN
Director IV

Approved:

ATTY. REVSEE A. ESCOBEDO
Undersecretary
Secretary General, Palarong Pambansa



**Republic of the Philippines**  
**Department of Education**

Enclosure 2:

**National Virtual Training Workshop in Coaching Dancesport for Deped Teachers on  
 January 31 – February 4, 2022**

**TRAINING MATRIX**

TIME	DAY 1	DAY 2	DAY 3	DAY 4	DAY 5
8:00AM- 8:30AM	Registration	Management of Learning	Management of Learning	Management of Learning	Management of Learning
8:30AM- 9:00AM	Opening Program	Syllabus for Waltz 8:30 AM- 10:00AM <i>Mr. Crisaldo "Loloi" Rendon</i>	Syllabus for Foxtrot 8:30 AM- 10:00AM <i>Mr. Crisaldo "Loloi" Rendon</i>	Syllabus for Quickstep 8:30 AM- 10:00AM <i>Ms. Julie Flintham</i>	<ul style="list-style-type: none"> <li>● Review of the 2019 Palarong Pambansa Guidelines</li> <li>● Palarong Pambansa in the New Normal</li> </ul>
9:00 AM- 10:00AM	<ul style="list-style-type: none"> <li>● Nature and Background of Dancesport</li> <li>● WDSF/ PDSF History</li> <li>● Generalities in Dancesport</li> </ul> By: <i>Serafin Villodres</i>				
10:00AM- 11:30AM		Syllabus for Rumba 10:00AM-11:30AM <i>Mr. Crisaldo "Loloi" Rendon</i>	Syllabus for Samba 10:00AM-11:30AM <i>Mr. Crisaldo "Loloi" Rendon</i>	Syllabus for Jive 10:00AM-11:30AM <i>Ms. Julie Flintham</i>	Presentation of the written Output
11:30AM- 12:00NN	Open Forum	Open Forum	Open Forum	Open Forum	Post Test
12:00 AM- 1:00AM	<b>LUNCH BREAK</b>				
1:00 AM- 4:00AM	<ul style="list-style-type: none"> <li>● Sports Management</li> <li>● Qualifications/ Proper Conduct of a Coach</li> <li>● Conducts of the Game</li> </ul> By: <i>Maria Donna D. Cosejo</i>	Syllabus for Tango 1:00PM-2:30PM <i>Mr. Lowell "Louie" Tan</i>	Syllabus for V. Waltz 1:00PM-2:30PM <i>Mr. Lowell "Louie" Tan</i>	Assessment/ Return Demonstration 1:00PM-2:00PM	<ul style="list-style-type: none"> <li>● Presentation of Output for Standard</li> <li>● Presentation of Output for Latin</li> </ul>
		Syllabus for Chachacha 2:30PM-4:00PM <i>Mr. Lowell "Louie" Tan</i>	Syllabus for Paso Doble 2:30PM-4:00PM <i>Mr. Lowell "Louie" Tan</i>	Asynchronous Session (Preparation for the Written and Video Output) 2:00PM- 5:00PM	
4:00 PM- 5:00PM	Open Forum/ Assessment	Assessment	Assessment		Closing Program



Republic of the Philippines  
**Department of Education**

Enclosure 3: *Approved Letter of Sponsorship of PDSF*

December 7, 2021

Ms. Maria Donna D. Cosejo  
QNHS Secondart Scholl Head Teacher VI  
Palarong Pambansa Sports Manager

Dear Ms. Maria Donna Cosejo,

Congratulations in your endeavor to conceptualize TWO relevant Dancesport programs :

- (1) The National Virtual Training Workshop in Officiating Dancesport for DepEd Teachers on January 20-24, 2022 and
- (2) The National Virtual Training Workshop in Coaching Dancesport for DepEd Teachers on January 27-31, 2022.

This is quite an honorable and admirable feat to train and update teachers and coaches with the machinations of Dancesport. This too is the vision of the Philippine Dancesport Academy, to periodically upgrade knowledge and skills of the educators, especially with DepEd.

With the PDSAcademy experts of Crisaldo Lolo Rendon, Julie Flintham ans Louie Tan, your program could not have found a better skilled and cohesive team.

I apologize for my absence and silence. My trip left me lacking in communication. Upon arriving, Lolo has updated me with your plans and matrix.

Thanks to you Ms. Cosejo for taking these initial steps . With the acknowledgment and support of PDSFederation President , Ms. Becky Garcia and Treasurer/ Director Gloria Alcala, your programs are off to a great start.

Most sincerely,

Chona Mercado  
Head- Philippine Dancesport Academy

Cc: Mdm.Becky Garcia. Mdm.Gloria Alcala. PDSAcademy Team. PDSF Secretariat

*Note: Change of date will be requested to PDSF upon approval of the proposal.*



Republic of the Philippines  
**Department of Education**

Enclosure 4: *Lists of Expected Participants*

**I. List of Division Dancesport Tournament Manager**

<b>REGION</b>	<b>No. of DIVISION</b>	<b>Expected Participants</b>	<b>Total of Expected Participants</b>
I	14	2 each Division	28
II	9	2 each Division	18
III	20	2 each Division	40
IV-A	21	2 each Division	42
IV-B	7	2 each Division	14
V	13	2 each Division	26
VI	20	2 each Division	40
VII	19	2 each Division	38
VIII	13	2 each Division	36
IX	8	2 each Division	16
X	14	2 each Division	28
XI	11	2 each Division	22
XII	8	2 each Division	16
NCR	16	2 each Division	32
CAR	8	2 each Division	16
CARAGA	12	2 each Division	24
BARMM	10	2 each Division	20
		<b>TOTAL</b>	<b>446</b>



**Republic of the Philippines**  
**Department of Education**

Enclosure 5: *Confirmation Sheet*

*(Accomplish the template to confirm the attendance of the participants and send to email address robert.legarte@deped.gov.ph)*

**National Virtual Training Workshop in Coaching Dancesport for  
Deped Teachers  
January 31 – February 4, 2022**

**CONFIRMATION SHEET**

Region: \_\_\_\_\_

Name	Position/ Designation	Division	Email Address	Cellphone No.	FB Name

*(Add row if necessary)*

Submitted by:

\_\_\_\_\_

Name and Signature

Date: \_\_\_\_\_

Approved by:

\_\_\_\_\_

Name and Signature

Date: \_\_\_\_\_