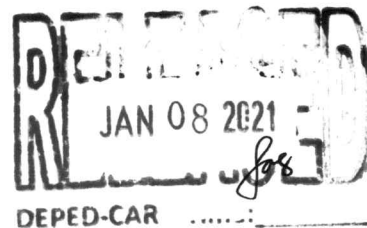




Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION



ADVISORY

January 7, 2021

(In Compliance to RM 001, s.2021 - Presentation of the Office Performance Commitment Review Form (ORCRF) of the Schools Division Offices and Regional Office Functional Divisions)

TO: OIC-Assistant Regional Director
Schools Division Superintendents
Regional Office Division Chiefs
All Others Concerned

1. Please see attached Guidelines set by the Regional Performance Management Team (RPMT) for the Presentation and Evaluation of the (ORCRF) of the Schools Division Offices and Regional Office Functional Divisions
2. All other provisions of RM 001,s. 2021 will remain.
3. Immediate and widest dissemination of this Advisory to all concerned is enjoined.

ESTELA L. CARIÑO EdD, CESO III
Regional Director

OARD/FEV/edra



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REGIONAL PERFORMANCDE MANAGEMENT TEAM (PMT) COORDINATION MEETING

January 5, 2021 Office of the OIC-Assistant Regional Director

Agenda:

1. Review of DO 2, 2015
 2. Discuss matters relative to OPCRIF Presentation on January 13-14, 2021
 - Preliminaries (AVP-Pambansang Awit and Prayer c/o Georgina)
 - Quality Policy – Powerpoint Presentation
 - Presentation of the RPMT – Names to be presented in Powerpoint
 - Statement of purpose –PPRD Aida Payang
 - Message-RD Estela L. Carino
 - Mechanics of Presentation –ARD Teng Vergara
 - Presentation Proper
 - 1st day (Admin, CLMD, ESSD, Finance, FTAD, HRDD, ORD, PPRD, QAD)
 - 2nd day (Abra, Apayao, Baguio City, Benguet, Ifugao, Kalinga, Mt. Province, Tabuk City)
 - EMCEE
 - First Day : Georgina Ducayso
 - Second Day : Cristina Paquit
 3. Other matters
-

Agreements:

- Face to face presentation for RO and SDOs OPCRF at the NEAP Hall
 - Chiefs and SDSs to present their OPCRF
 - There shall be a moderator for every presentation
 - Presentation must be done in clear Powerpoint using the attached suggested template.
 - Maximum of 30 minutes presentation. Another 15 minutes for clarification/Q&A. A timer shall be assigned to signal the presenter for last 2 minutes.
 - Each KRA/Objectives must be supported with acceptable MOVs (Memoranda, Narrative/Pictorial Reports, Attendance Sheets, Manuals, Research outputs, Terminal Reports, signed and notarized MOA/MOU, Publications, AIP/WFP/DEDP/REDP/BE-CLP/PSCP, Action Plans, Deed of Donations, and other acceptable MOVs)
 - PMT shall finalize the of OPCRF Ratings after all the presentation shall have been done
 - PMT shall submit to ORD the consolidated final rating through a Resolution on January 15, 2021.
-

January 13, 2021

RO Functional Divisions	Presenter	Moderator	Timer
ADMIN	CAO Edgardo Alos	CAO Atty. Sebastian Tayaban	Kevin Tadao
CLMD	CES Carmel Meris	CES Aida Payang	Kevin Tadao
ESSD	OIC-CES Engr. Christoper Hadsan	OIC-CES Maxim Botilas	Kevin Tadao
Finance	CAO Atty. Sebastian Tayaban	CAO Edgardo Alos	Kevin Tadao
FTAD	CES Ethielyn Taqued	OIC-ARD Florante Vergara	Kevin Tadao
HRDD	CES Jenifer Ande	CES Carmel Meris	Kevin Tadao
ORD	OIC-ARD Florante Vergara	All Chiefs	Kevin Tadao
PPRD	CES Aida Payang	CES Jenifer Ande	Kevin Tadao
QAD	OIC-CES Maxim Botilas	CES Ethielyn Taqued	Kevin Tadao

January 14, 2021

SDOs	Presenter	Moderator	Timer
Abra	SDS Gloria Buya-ao	OIC-CES Maxim Botilas	Eleanor T. Albidas
Apayao	OIC-SDS Benedicta Gamatero	CES Ethielyn Taqued	Eleanor T. Albidas
Baguio City	SDS Marie Carolyn Verano	CES Aida Payang	Eleanor T. Albidas
Benguet	OIC-SDS Benilda Daytaca	CAO Atty. Sebastian Tayaban	Eleanor T. Albidas
Ifugao	SDS Federico Martin	CES Edgar Madlaing	Elena Tawanna
Kalinga	OIC-SDS Amador Garcia	CAO Edgardo Alos	Elena Tawanna
Mt. Province	SDS Sally Ullalim	CES Carmel Meris	Elena Tawanna
Tabuk City	OIC-SDS Irene Angway	CES Jenifer Ande	Elena Tawanna

Sample Powerpoint

- Slide 1. Mandate of the Office
 - Slide 2. Summary Weight and Rating per KRA
 - Slide 3-30 Presentation Proper with MOVs (*scanned MOVs embedded in the presentation as picture shall be verified by PMT in the packed MOVs submitted*)
-
- Note: Arial or Tahoma Font is suggested size 32 and above with 7 to 8 liners only for clarity.

Summary Weight Per Key Result Area

SAMPLE

• **KRA 1: Regional Education Planning** **35%**
Output: Enhanced REDP, BE Statistical Bulletin, AIP, WFP

• KRA 2: _____ (Title) _____ %
Output: _____

• KRA 3: _____ (Title) _____ %
Output: _____

KRA 1. Strategic Management and Operations

Major Final Output

Objective

Target Date

Weight

%

PIs how many achieved?

Actual Result

Q

E

T

Average

Rating

Score

Sample MOVs

*LIMIT TO 2
PICTURES ONLY
WITH CAPTION*

