



Republika ng Pilipinas  
**Kagawaran ng Edukasyon**  
Tanggapan ng Pangalawang Kalihim

**OUA MEMO 00-1020-0157**  
**MEMORANDUM**  
14 October 2020

**For:** Regional Directors and BARMM Education Minister  
Schools Division Superintendents

**Attention:** All Interested Teachers / Master Teachers

**Subject:** DepEd-UNICEF OER/eBook Development  
Training and Workshop

The Office of the Undersecretary for Administration (OUA) through the Information and Communications Technology Service (ICTS) in partnership with Intelimina Systems, Inc. will conduct Training-Workshops for the DepEd-UNICEF OER/eBook Development Project. The objective is to produce eBooks that achieve DepEd's Most Essential Learning Competencies (MELCs).

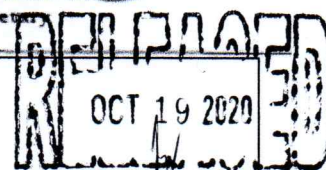
There will be two (2) training-workshops that will involve up to 100 participants. The first will enable participants (ideally, Master Teachers) to evaluate the level of alignment of the Self-Learning Module (SLM) with the MELCS using a rubrics developed for this project. The second will enable participants (Master Teachers as well as IT teachers) to convert SLMs (that have been evaluated for their alignment to MELCS in the first training session) into digital format (eBook) using the Kotobee Reader. Based on the output, participants will receive incentives as well.

In this connection, interested participants are enjoined to send their intent to participate to the said training on or before 20 October 2020 by accessing this link: <http://bit.ly/slmtraining>. Attached is the Training Matrix for ready reference.

For any clarifications with regard to the training-workshops, please email your concerns to [edtech@deped.gov.ph](mailto:edtech@deped.gov.ph).

For appropriate action and immediate dissemination.

ALAIN DEL B. PASCUA  
Undersecretary



DEPED-CAR  
October 19, 2020

Republic of the Philippines  
Department of Education  
CORDILLERA ADMINISTRATIVE REGION

**To:** All Schools Division Superintendent  
All Divisions  
All Others Concerned

For information and appropriate action.

MAY B. ECLAR PhD, CESO V  
Regional Director

For the Regional Director

FLORENTE E. VERGARA  
OIC-Assistant Regional Director

HRDD/JPA/LBL



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Undersecretary



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**Office of the Undersecretary for Administration (OUA)**

[Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (DRRMS), Bureau of Learner Support Services (BLSS), Baguio Teachers Camp (BTC), Central Security & Safety Office (CSSO)]

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## TRAINING OBJECTIVES:

### A. Objectives of the SLM Review and Evaluation (Module 1)

1. Introduce the concept of Open Education Resource
2. Understand the review tools (rubrics) developed for the project
3. Apply the tools in reviewing their assigned modules

*Target Output:* List of SLMs tightly aligned with MELCs that are ready for conversion into the digital format.

### B. Objectives of the SLM Conversion into eBooks (Module 2)

1. Introduce the Design Principles and E-book Creation
2. Introduce and use Kotobee Reader

*Target Output:* SLMs converted into eBooks



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## MODULE 1: SLM REVIEW AND EVALUATION

### Week 1: (October 24-28, 2020)

#### Plenary and Workshops

Time	Day 1	Day 2	Day 3	Day 4	Day 5
	<b>Plenary</b>	<b>Workshops &amp; Mentoring</b>			
9 – 10 am	Introduction to OER, definitions and advantages	Grade 1 – AP, Arts, EP, health, Math, PE	Grade 2 - Arts, H, M, PE, English	Grade 3 - Arts, Health, Music, PE, Science	Grade 3 - MTB-MLE, EP
10-1130 am	Criteria and Rubric for SLM readiness				
1130 – 12 nn	Creation and subscription to the online forum / communications channel				
2 - 5 pm		Grade 2 - AP, EP, Filipino	Grade 2 - MTB	Grade 3 - English, Filipino	Grade 3 - AP, Math

*Note:*

*A Master Teacher (MT) will review 3 SLMs*

*A session/group is composed of 8MTs*

#### Count of SLMs per subject, per grade level

Subjects	Code	Grade 1	Grade 2	Grade 3	TOTAL
Araling Panlipunan	AP	6	8	9	23
Arts	Arts	4	6	8	18
Edukasyon sa Pagpapakatao	EP	5	7	6	18
Health	H	3	4	6	13
Music	M	4	5	4	13
Physical education	PE	3	3	4	10
English	Eng		5	12	17
Filipino	Fil		7	15	22
MTB-MLE	MTB		22	11	33
Math	Math			16	16
Science	Science			2	2
<b>TOTAL</b>		<b>25</b>	<b>67</b>	<b>93</b>	<b>185</b>



## **Week 2 (October 31- November 3, 2020)**

All Teams/MT's will use this week to finish their assigned SLMs. While no synchronous meeting will be held, an online forum / communications channel will be established to facilitate peer learning. Participants will be able to communicate with mentors via email or chat.

## **Week 3: (November 7- November 10, 2020)**

Plenary - presentation of all outputs, lessons learned and good practice.

<b>Time</b>	<b>Day 1: Plenary</b>	<b>Day 2</b>	<b>Day 3</b>	<b>Day 4</b>
9 am – 12 nn	Presentation & Critiquing of Grade 1 SLMs	Presentation & Critiquing of Grade 2 SLMs	Presentation & Critiquing of Grade 3 SLMs	Presentation and Discussion of lessons learned and potential best/good practice to adopt



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## MODULE 2: EBOOK DEVELOPMENT TRAINING-WORKSHOP

### Week 4: (November 13-17, 2020)

Time	Day 1	Day 2	Day 3	Day 4	Day 5
	Plenary	Workshops & Mentoring			
9 – 10 am	Creativity: Creating your Digital Learning Resources  Design Principles and E-book Creation using Kotobee  Designing Instructional Material	Grade 1 – AP, Arts, EP, health, Math, PE	Grade 2 – Arts, H, M, PE, English	Grade 3 – Arts, Health, Music, PE, Science	Grade 3 – MTB- MLE, EP
10-11 am					
11 – 12 nn					
2 -5 pm		Grade 2 – AP, EP, Filipino	Grade 2 – MTB	Grade 3 – English, Filipino	Grade 3 – AP, Math

### Week 5: (November 20-23, 2020)

All Teams/MT's will use this week to finish their assignments. While no synchronous meeting will be held, an online forum / communications channel will be established to facilitate peer learning. Participants will be able to communicate with mentors via email or chat.

### Week 6: (November 27-November 30, 2020)

Plenary - presentation of all outputs, lessons learned and good practice.

Time	Day 1: Plenary	Day 2	Day 3	Day 4
9am – 12 nn	Presentation & Critiquing of Grade 1 e-books	Presentation & Critiquing of Grade 2 e-books	Presentation and Critiquing of Grade 3 e- books	Presentation and Discussion of lessons learned and potential best/good practice to adopt

