



Republic of the Philippines
Department of Education
OPERATIONS

MEMORANDUM

TO : ALL REGIONAL DIRECTORS

FROM : *[Signature]*
Atty. REYSEE A. ESCOBEDO
Undersecretary for Operations

[Signature]
GLORIA JIMENA MERCADO
Undersecretary for Human Resource and Organizational Development

SUBJECT : Call for Applications for Assistant Regional Director (ARD) Position

DATE : May 23, 2023

Pursuant to DepEd Memorandum No. 090, s. 2022, titled "Reconstituting the National Search Committee for Third Level Positions", this Office announces the acceptance of applicants for the **Assistant Regional Director (ARD)** position. Interested applicants are to be screened and **shall be recommended by the concerned Regional Directors**, taking their competence, integrity, and diligence into consideration. The minimum and preferred qualifications for the position are listed below:

CSC-PREScribed QUALIFICATION STANDARDS

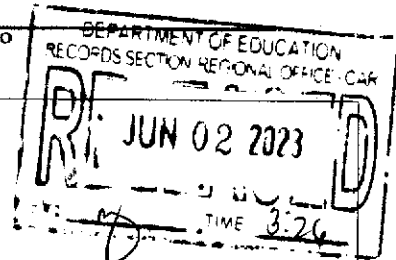
Education : Bachelor's Degree
Experience : Three (3) years supervisory experience
Training : None required
Eligibility : Career Executive Service Eligible/Office (CESE/CESO)
 Career Service Executive Eligible (CSEE)

PREFERRED QUALIFICATION STANDARDS

Education : Master's Degree
Experience : Five (5) years as full-fledged Schools Division Superintendent
Training : Forty (40) hours relevant supervisory/managerial training
Eligibility : Career Executive Service Officer V (CESO V)

PD_AJG/04172023

Ground Floor, Rizal Building, DepEd Complex, Meralco Avenue Pasig City 1600
 Email: oure@deped.gov.ph; Website: www.deped.gov.ph
 Tel. No. (02) 8632-5313, (02) 8632-5400



Republic of the Philippines
Department of Education
 CORDILLERA ADMINISTRATIVE REGION

June 2, 2023

To: Schools Division Superintendents
 Assistant Schools Division Superintendents
 All others concerned

For information, guidance and compliance.

ESTELA P. LEON- CARIÑO EdD, CESO III
 Director IV/ Regional Director

For the Regional Director:

[Signature]
RONALD S. CASTILLO, CESO V
 Director III / Assistant Regional Director

ASD/MAB/ea/sgct



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Department of Education
OPERATIONS

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TO : **ALL REGIONAL DIRECTORS**

FROM : *Revsee A. Escobedo*
Atty. REVSEE A. ESCOBEDO
Undersecretary for Operations

Gloria Jumamil-Mercado
GLORIA JUMAMIL-MERCADO
Undersecretary for Human Resource and Organizational
Development

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Position**

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Tel. No. (02) 9622 5212; (02) 9621 9400

Licensure Examination for Teachers (LET) Passer
Performance: At least "Very Satisfactory" for the last three rating periods Career Executive Service Performance Evaluation System (CESPES)

Kindly submit your recommendations through email at 3rdlevel@deped.gov.ph on or before **09 June 2023 (Friday), 5:00 PM**, with the following supporting documents:

- a. Duly accomplished and updated Personal Data Sheet (CSC Form 212);
- b. Detailed Curriculum Vitae, including a list and description of any qualifying examinations, relevant trainings participated, projects and/or work processes initiated/led/accomplished, and relevant citations/awards received;
- c. Service Records;
- d. Certificate of Eligibility; and
- e. Performance Rating for the last two (2) rating periods (2021 and 2022)
 - CESPES ratings from Career Executive Service Board;
 - Office/Individual Performance Commitment and Review Form (OPCRF/IPCRF).

The Department of Education adheres to the existing general policy of no discrimination based on gender identity, sexual orientation, disabilities, religion, and/or indigenous group membership in the implementation of its Merit Selection Plan.

For questions and concerns, please contact Mr. Allan Gutierrez/Ms. Rhea Amor Cayapan at telephone 86336682/86339345 or email at 3rdlevel@deped.gov.ph.

For your guidance and appropriate action.

