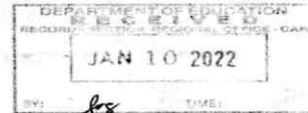




MEMORANDUM
January 4, 2022



**TO: REGIONAL DIRECTORS
 REGIONAL SPORTS OFFICERS
 SCHOOLS DIVISION SUPERINTENDENTS
 HEAD, PUBLIC ELEMENTARY AND SECONDARY
 SCHOOLS
 MINISTER OF BASIC, HIGHER, AND TECHNICAL
 EDUCATION, BARMM**

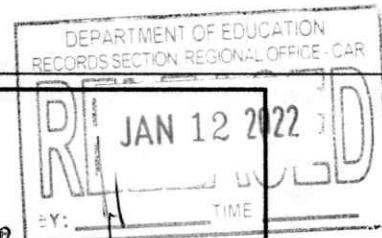
JAN 10 2022

**SUBJECT: CORRIGENDUM TO THE MEMORANDUM ON THE NATIONAL
 VIRTUAL TRAINING WORKSHOP IN OFFICIATING
 DANCESPORT FOR DEPED TEACHERS**

This memorandum is supplementary to the recently disseminated communication titled, "National Virtual Training Workshop in Officiating Dancesport for Deped Teachers."

Please be informed that corrections on items no. 3, 4, and 7 in the said memorandum have been made and are revised as follows:

1. Participants of the virtual workshop are the following:
 - a. 1 Regional Sports Manager (RSM/TM) (see Enclosure No. 2. C: Lists of some Sports Managers confirmed by the RSO).
 - b. 1 Division Sports Manager (DSM/TM) per Division (If the DSM is already listed to any of the tables in Enclose 2A-D, DSO may choose another participant to fill in the slot)
 - c. 2019 Palarong Pambansa Dancesport Technical Officials (see Enclosure No. 2.A).
 - d. National Dancesport Adjudicators (see Enclosure No. 2.D).
2. The participants should have the following qualifications:
 - a. Have experience in coaching in the Division, Regional, or Palarong Pambansa and can coach either or both Latin/ Standard.
 - b. Physically and mentally fit.
 - c. Participants must wear proper outfit/ attire in dancesport (preferably black or white) during the seminar and must secure enough space and a strong internet connection to participate in the workshop.
3. For confirmation of attendance kindly accomplish the template on Enclosure No. 4 and send to palorongpambansadancesport@gmail.com. Likewise, participants are requested to register at <https://tinyurl.com/NVTWOfficiatingDancesports2022> on or before January 28, 2021, to receive confirmation via e-mail. Participants are reminded to



Republic of the Philippines
DEPARTMENT OF EDUCATION
 Cordillera Administrative Region

January 11, 2022

To : Schools Division Superintendents
 All Division

For information, guidance and appropriate action.

ESTELA LEON-CARIÑO, EdD, CESO III
 Director IV/Regional Director

For the Regional Director:

FLORANTE E. VERGARA
 Schools Division Superintendent
 Officer-In-Charge
 Office of the Assistant Regional Director

2022: 011030

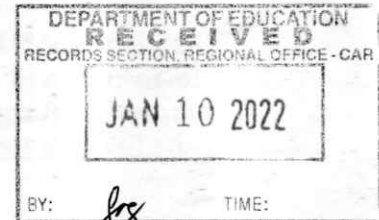


PALARONG PAMBANSA SECRETARIAT
Department of Education
Philippine Sports Commission
Department of Interior and Local Government



MEMORANDUM
January 4, 2022

TO: REGIONAL DIRECTORS
REGIONAL SPORTS OFFICERS
SCHOOLS DIVISION SUPERINTENDENTS
HEAD, PUBLIC ELEMENTARY AND SECONDARY
SCHOOLS
MINISTER OF BASIC, HIGHER, AND TECHNICAL
EDUCATION, BARMM



JAN 10 2022
BY: *Jrs* TIME: *5:00*

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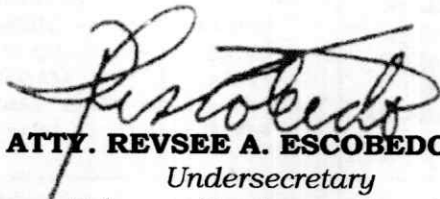
2. The participants should have the following qualifications:
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3. For confirmation of attendance kindly accomplish the template on Enclosure No. 4 and send to palarongpambansadancesport@gmail.com. Likewise, participants are requested to register at <https://tinyurl.com/NVTWOfficiatingDancesports2022> on or before January 28, 2021, to receive confirmation via e-mail. Participants are reminded to

complete the attendance all throughout the workshop and must submit written and performance output to be eligible to receive the certificate.

4. For more information, inquiries, and confirmation of attendance, all concerned participants may contact the *Palarong Pambansa* Secretariat at telephone number 02-86381790/09615585859 or through email palarongpambansa@deped.gov.ph/palarongpambansadancesport@gmail.com.

For immediate dissemination and appropriate action



ATTY. REVSEE A. ESCOBEDO
Undersecretary

Field Operations, Palarong Pambansa Secretariat and DEACO

Enclosure #1: Training Matrix

**National Virtual Training Workshop in Coaching Dancesport for Deped Teachers on
January 31 – February 4, 2022**

TRAINING MATRIX

TIME	DAY 1	DAY 2	DAY 3	DAY 4	DAY 5
8:00AM- 8:30AM	Registration	Management of Learning	Management of Learning	Management of Learning	Management of Learning
8:30AM- 9:00AM	Opening Program	Syllabus for Waltz 8:30 AM-10:00AM <i>Mr. Crisaldo "Loloi" Rendon</i>	Syllabus for Foxtrot 8:30 AM-10:00AM <i>Mr. Crisaldo "Loloi" Rendon</i>	Syllabus for Quickstep 8:30 AM-10:00AM <i>Ms. Julie Flintham</i>	<ul style="list-style-type: none"> ● Review of the 2019 Palarong Pambansa Guidelines ● Palarong Pambansa in the New Normal
9:00 AM-10:00AM	<ul style="list-style-type: none"> ● Nature and Background of Dancesport ● WDSF/ PDSF History ● Generalities in Dancesport By: <i>Serafin Villodres</i> 				
10:00AM-11:30AM		Syllabus for Rumba 10:00AM-11:30AM <i>Mr. Crisaldo "Loloi" Rendon</i>	Syllabus for Samba 10:00AM-11:30AM <i>Mr. Crisaldo "Loloi" Rendon</i>	Syllabus for Jive 10:00AM-11:30AM <i>Ms. Julie Flintham</i>	Presentation of the written Output
11:30AM-12:00NN	Open Forum	Open Forum	Open Forum	Open Forum	Post Test
12:00 AM-1:00AM	LUNCH BREAK				
1:00 AM- 4:00AM	<ul style="list-style-type: none"> ● Sports Management ● Qualifications/ Proper Conduct of a Coach ● Conducts of the Game By: <i>Maria Donna D. Cosejo</i> 	Syllabus for Tango 1:00PM-2:30PM <i>Mr. Lowell "Louie" Tan</i>	Syllabus for V. Waltz 1:00PM-2:30PM <i>Mr. Lowell "Louie" Tan</i>	Assessment/ Return Demonstration 1:00PM-2:00PM	<ul style="list-style-type: none"> ● Presentation of Output for Standard ● Presentation of Output for Latin
		Syllabus for Chachacha 2:30PM-4:00PM <i>Mr. Lowell "Louie" Tan</i>	Syllabus for Paso Doble 2:30PM-4:00PM <i>Mr. Lowell "Louie" Tan</i>	Asynchronous Session (Preparation for the Written and Video Output) 2:00PM- 5:00PM	
4:00 PM- 5:00PM	Open Forum/ Assessment	Assessment	Assessment		Closing Program

Note: Changes may apply depending on the discretion of the speakers.

Enclosure #2: List of Expected Participants

REGION	No. of DIVISION	Expected Participants	Total of Expected Participants
I	14	2 each Division	28
II	9	2 each Division	18
III	20	2 each Division	40
IV-A	22	2 each Division	44
IV-B	7	2 each Division	14
V	13	2 each Division	26
VI	20	2 each Division	40
VII	19	2 each Division	38
VIII	13	2 each Division	36
IX	8	2 each Division	16
X	14	2 each Division	28
XI	11	2 each Division	22
XII	8	2 each Division	16
NCR	16	2 each Division	32
CAR	8	2 each Division	16
CARAGA	12	2 each Division	24
BARMM	10	2 each Division	20
		TOTAL	448

Enclosure #3: Technical Working Group

Technical Working Group		
Over – all Chairman		Maria Donna Cosejo (IV-A)
Documentation Committee	Chairman:	Robert C. Legarte (IV-A)
	Member/s:	Rosalie Dela Cruz (NCR)
Program and Technical Committee	Chairman:	Jhoza Cansanay (IV-A)
	Member/s:	Joyce M. Ganaden (CAR)
Communication Committee	Chairman:	Serafin Villodrez (R-12)
Registration Committee	Chairman:	Gemma Castro (R-3)
	Member/s:	Joseph Lumusad (CARAGA)
Evaluation Committee	Chairman:	Jose Doria (R-2)
	Member/s:	Jeah Canoy (R-11)
Invitation and Certificate Committee	Chairman:	Blessie Alvarez (R-IV-A)
Attendance And Monitoring of Output	Chairman:	Berlinda Paroan (R-IV-A)
		Hobert Mundo (R-IV-A)

Enclosure #4: Template of Confirmation Sheet

National Virtual Training Workshop in Coaching Dancesport for DepEd Teachers

**January 31-February 1-4, 2022
via Zoom Meeting**

CONFIRMATION SHEET

Region: _____

Name	Position/ Designation	Division	Email Address	Cellphone No.	FB Name

(Add row if necessary)

Submitted by:

Name and Signature

Date: _____

Approved by:

Name and Signature

Date: _____



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Republika ng Pilipinas

Kagawaran ng Edukasyon

Tanggapan ng Pangalawang Kalihim

OUA MEMO 00-0122-0028

MEMORANDUM

06 January 2022

**For: COVID-19 Focal Persons
Information Technology Officers
All Personnel Concerned**

Subject: UPDATED COVID-19 REPORTING PROCESS

The Office of the Undersecretary for Administration (OUA), through the Bureau of Learner Support Services-School Health Division (BLSS-SHD) and the Information and Communications Technology Service (ICTS), issues these updated guidelines on the COVID-19 Reporting Procedure for the Department of Education.

CASE REPORTING PROCEDURE:

Step 1. Individual Case Reporting Form (Annex A) shall be completely filled-up by school/office personnel or learners via their respective guardians. COVID-19 classification shall follow latest guidelines from the Department of Health (DOH).

Step 2. Forward the filled-out Individual Case Form to designated COVID-19 Focal Person for recording:

Central Office	Dr. Rainerio Reyes, DepEd Central Office (CO) Clinic
Region & Division Office	Designated Region or Division COVID-19 Focal Persons per BLSS Memorandum dated 28 October 2021
Schools	Designated School COVID-19 Focal Person

Step 3. CO, Regional, and Division COVID-19 Focal Persons shall encode the cases via the COVID-19 Monitoring System (CMS) which can be accessed by the registered focals through <https://cms.deped.gov.ph/>. School COVID-19 Focal Persons shall submit the Individual Reporting Form to the designated division focal person for encoding.

Note that baseline data of recovered cases and deaths from January 2020 to 16 November 2021 were uploaded based on the previously submitted data which are already archived.



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Office of the Undersecretary for Administration (OUA)

[Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (DRRMS), Bureau of Learner Support Services (BLSS), Baguio Teachers Camp (BTC), Central Security & Safety Office (CSSO)]

Department of Education, Central Office, Meralco Avenue, Pasig City
Rm 519, Mabini Bldg; Mobile: +639260320762; Tel: (+632) 86337203, (+632) 86376207
Email: usec.admin@deped.gov.ph; Facebook/Twitter @depedtayo

Step 4. Encoded cases shall be updated as necessary. Personnel or learners shall contact their respective COVID-19 Focal Persons for status updates and vice versa.

Step 5. Summary reports shall be downloaded and re-checked regularly by COVID-19 Focal Persons using the CMS summary and generate case list features. Correction and deletion of wrong entries shall be done by respective COVID-19 Focal Persons. Regional and Division Information and Technology Officers (ITOs) shall provide guidance in using the CMS as necessary and as requested by the Designated COVID-19 Focal Person.

CREATION OF CMS ACCOUNT OF NEW COVID-19 FOCAL PERSONS:

Step 1. Region and Division Focal Persons shall access MS Teams Covid-19 Management System Orientation. Coordinate with respective ITO for the creation of Office 365 Account. Refer to DepEd Memorandum No. 227, s. 2012 for the creation of DepEd Accounts.

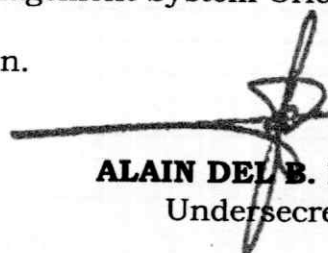
Step 2. Fill-out form on List of COVID-19 Focal Person (Annex B).

Step 3. Submit signed form to medical.nursing@deped.gov.ph, copy furnish the Regional COVID-19 Focal Person, and post the form to MS Teams Covid-19 Management System Orientation.

All information shall be collected and processed according to the Data Privacy policies and guidelines of the Department.

For concerns and clarifications on the updated guidelines, please send an email to medical.nursing@deped.gov.ph. For CMS concerns, please send a message through MS Team COVID-19 Management System Orientation.

For immediate and appropriate action.


ALAIN DEL B. PASCUA
Undersecretary



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Annex A**OFFICIAL REPORT ON CONFIRMED CASE
Individual Case Reporting Form**

Date of Reporting	
Complete Name	
CURRENT STATUS (Stable, Critical, Negative on Repeat Test, Deceased)	
CURRENT LOCATION (Home, Hospital, Quarantine Facility)	
School/SDO/RO	
Designation	
Age	
Sex	
Place of Residence	
Detailed Travel History or Itinerary for the Past 14 days Since Onset of Symptoms	
Possible Exposure to Confirmed Case (if known)	
Types and Dates of Onset of Symptoms (Enumerate all symptoms and respective dates when symptoms started to manifest/Chronological)	
Dates and Places of Consultation (Chronological)	
Date of Laboratory Test for COVID-19	
Date of Release of Result	
Result of Test	
Date(s) and Result(s) of Succeeding Tests (if available at time of reporting)	
Vaccination Status (Vaccinated/ Not Vaccinated)	
Brand and Date of First Vaccination	
Brand and Date of Second Vaccination	
Brand and Date of Booster Shot	
Other updates (e.g. coordination with LGU for contact tracing, other actions taken)	
Name and contact information of patient or family member	

Prepared by:**Verified by:**

Annex B

LIST OF COVID-19 VACCINATION FOCAL PERSONS

Region: _____
 Office Telephone Number: _____
 Fax Number: _____
 Office Email Address (for statistics): _____
 Date: _____

Area of Assignment	Name	Position (e.g. Nurse II, PDO, etc.)	Contact Details		Remarks: New User or Suspended Account?
			DepEd Email	Office Number and/or Mobile Number	
Region:					
Division:					
1.					
2.					

*All personal information collected will be used, accessed, stored, and disposed in accordance to the Data Privacy Act of 2012 and the Department of Education Policies.

** Send the filled-up form to medical.nursing@deped.gov.ph with subject line: **COVID-19 Focal Persons**.

Prepared by: _____

Approved by: _____

 Name and Designation

 Name and Designation of Head of Office